



BSB52215

## Diploma of Legal Services



### HELLO THERE, OUR DREAM IS TO HELP YOU MAKE GREAT HAPPEN

- Industry endorsed
- University Pathways
- Payment options
- Student satisfaction
- \$10000 VET Student Loan available

OVERVIEW

#### Boost your career potential

This course will prepare you for a career as a paralegal. Study topics include legal framework, criminal law, family law, property law, contract law, law of torts, wills and probate, evidence law, trust and accounts and establishing a legal file. Possible job outcomes include executive assistant, legal services support officer and senior legal secretary in either public or private sector.

**LOCATION/S**  
Mt Gravatt, South Bank

**DURATION**  
Part time: 12 months / 2 nights per week  
Full time: 6 months / 3 days per week

COURSE DETAILS

#### Course delivery options

WORKLOAD	LOCATION	DELIVERY
<b>Full time</b> 3 days per week	Mt Gravatt, South Bank	Classroom
<b>Part time</b> 2 nights per week	South Bank	Classroom

#### Key dates

For key start dates for each location visit the online brochure for this course (under the course details tab).  
[tafebrisbane.edu.au/course/16474](http://tafebrisbane.edu.au/course/16474)

#### Entry requirements

This qualification has no formal entry criteria however TAFE Queensland Brisbane has the [...more online](#)

#### Resources required

No specific resources are required to successfully complete this course.

It is recommended that students have access to [...more online](#)

#### Important Information

**Study Abroad**  
TAFE [...more online](#)

COSTS

#### What are my payment options

No matter what your circumstances, TAFE Queensland Brisbane has a payment option to suit you. If you are unsure of what's right for you, call us on 1300 712 007. We're here to help.

[...more online](#)

**\$ FULL FEE | \$5,930**

This is the total cost of the course.

**Got a question?**  
[Enquire about your full fee study options](#)

Accurate as at 17 August 2017. For the latest information see:  
[tafebrisbane.edu.au/course/16474](http://tafebrisbane.edu.au/course/16474)

RTO 0275  
CRICOS 03020E



## Outcome

BSB52215 Diploma of Legal Services

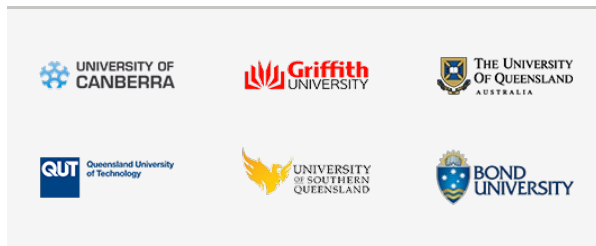
### University pathways

If you want to go on to further study at university, TAFE Queensland has a pathway option to get you there. In many cases, completing one of our diplomas will give you a full year of credit towards a degree with one of our partner universities. That means cutting down the amount of time you need to complete your degree, or even enrolling straight into the second year of your university course.

More info:

[Learn more about University Pathways](#)

### Our pathway partners include:



### Job prospects

- Legal Professionals
- Legal Secretary
- Legal Executive
- Legal, Social And Welfare Professionals

## ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

**Enrol today to secure your spot in this course.**

### HOW TO ENROL

#### Enrol now

#### You're ready if you have:

- checked your important dates (under the course details tab)
- checked you meet the entry requirements (under the course details tab)
- checked your course costs and know which payment option is right for you (under the costs tab)
- Read the [Student Rules](#) and [Withdrawals and Refund Policy](#)
- Created your [Unique Student Identifier](#) and can provide this to TAFE Queensland.

**All done? You're ready to enrol**

## Units

The successful achievement of this qualification requires you to complete all core and 6 elective units from the list below. Electives may differ between TAFE Queensland locations and regions.

<b>BSBCOM501</b>	Identify and interpret compliance requirements	Core
<b>BSBLED503</b>	Maintain and enhance professional practice	Core
<b>BSBCMM501</b>	Develop and nurture relationships	Core
<b>BSBRES502</b>	Research legal information using secondary sources	Core
<b>BSBLEG512</b>	Apply legal principles in property law matters	Elective
<b>BSBLEG514</b>	Assist with civil procedure	Elective
<b>BSBLEG515</b>	Apply legal principles in wills and probate matters	Elective
<b>BSBLEG511</b>	Apply legal principles in criminal law matters	Elective
<b>BSBLEG510</b>	Apply legal principles in family law matters	Elective

### Apply through QTAC

Making TAFE one of your top QTAC preferences is a great way to maximise your career choices and gain the hands-on skills you need to operate in the real world.

We offer hundreds of pathways to university, including dual awards, credit arrangements with some of the country's top universities, and options to increase your OP so you can gain entrance to the tertiary course of your dreams.

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**BSBLEG413**

Identify and apply the legal framework

Elective

**Disclaimer**

Not all electives available at all campuses

**More about applying through  
QTAC**

**Recognition of prior learning**

Fast-track your way to a formal qualification by earning credit for the things you already know. Getting recognition for the skills you've gained from the workplace or previous learning means less study time for you, and getting the paper to prove you're qualified a whole lot sooner.

**Make your future happen**

**Connect with TAFE on Facebook**