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HELLO THERE, OUR DREAM IS TO HELP YOU **MAKE GREAT HAPPEN**



Industry endorsed



Student satisfaction

OVERVIEW

Foundation Skills – Skilling Queenslanders for Work

This program is delivered in partnership with Skilling Queenslanders for Work providers. The qualification is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

LOCATION/S

DURATION

Part time: 4-8 weeks, negotiated / 2-4 days depending on the number of weeks delivery

COURSE DETAILS

Key dates

LOCATION	START DATE	WORKLOAD
Off-site	Any time	Part time / 2-4 days depending on the number of weeks delivery

Entry requirements

There are no entry requirements however TAFE Queensland Brisbane has the following [...more online](#)

Resources required

No specific resources are required to successfully complete this course. It is recommended that students have access to [...more online](#)

COSTS

No cost to the student.

For more information visit:

tafebrisbane.edu.au/study-with-us/enrolment-fees/course-fees

[...more online](#)

OUTCOMES

Outcome

FSK20113 Certificate II in Skills for Work and Vocational Pathways

Further employability skills include:

- A pathway to employment or vocational training
- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3
- Entry level digital literacy and employability skills
- A vocational training and employment plan.

Units

The successful achievement of this qualification requires you to complete all core and 6 elective units. Upon successful completion of all 14 units you will receive a Certificate II in Skills for Work and Vocational Pathways.

FSKDIG03	Use digital technology for routine workplace tasks	Core
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ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Apply now

Are you ready to enrol? Wonderful! Read the [student rules](#) and [refund policy](#).

Contact us and make great happen!

Make your future happen

Connect with TAFE on Facebook

UNITS

FSKLRG09	Use strategies to respond to routine workplace problems	Core
FSKLRG11	Use routine strategies for work-related learning	Core
FSKNUM14	Calculate with whole numbers and familiar fractions, decimals and percentages for work	Core
FSKNUM15	Estimate, measure and calculate with routine metric measurements for work	Core
FSKOCM07	Interact effectively with others at work	Core
FSKRDG10	Read and respond to routine workplace information	Core
FSKWTG09	Write routine workplace texts	Core
BSBWOR203B	Work effectively with others	Elective
BSBWOR202A	Organise and complete daily work activities	Elective
BSBCMM201A	Communicate in the workplace	Elective
BSBIND201A	Work effectively in a business environment	Elective
BSBCMM101A	Apply basic communication skills	Elective
BSBITU201A	Produce simple word processed documents	Elective

Disclaimer

Not all electives available at all campuses