STUDYING A TAFE QUEENSLAND COURSE WHILE STILL AT SCHOOL PUTS YOU ONE STEP AHEAD OF YOUR PEERS. COURSES ARE SCHEDULED AROUND YOUR EXISTING TIMETABLE SO YOU CAN COMPLETE THEM DURING SCHOOL HOURS, AND GAIN A NATIONALLY RECOGNISED QUALIFICATION WHILE EXPERIENCING A TASTE OF TERTIARY STUDY.

Better still, you’re guaranteed entry into a diploma as soon as you complete your TAFE at School course. TAFE Queensland offers qualifications from certificate level, right through to degrees, so you can put yourself on a graduation fast-track right now.

TAFE Queensland's strong industry connections mean we really know what makes employers tick. The key to building a sustainable career lies in being responsive to an ever-changing world. We have a broad range of courses specifically designed to meet the needs of evolving workplaces. Studying with TAFE Queensland gives our students the skills, knowledge and experience to make great happen. We can help you do it too.
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Images by: TAFE Queensland, TAFE Queensland Brisbane, TAFE Queensland SkillsTech.
Disclaimer: All information was accurate at time of publication; however, TAFE Queensland policies, tuition fees, competencies and course content is subject to change without notice. Course commencement is dependent on sufficient enrolments, appropriate accreditation and registration requirements.
GET STARTED AT TAFE QUEENSLAND

TAFE Queensland is the largest and most experienced provider of vocational education and training in the state. It’s a big statement, but one that’s backed by research confirming our impressive track record. We’ve been in the business of training for more than 130 years and have trained more than seven million people across that time. Today, we have more students than all the Queensland universities combined.

TAFE Queensland’s award-winning teachers, purpose-built facilities and strong industry partnerships will help you get the real-world skills that you need to achieve your future career or study goals. We have more than 400 practical, nationally-recognised qualifications for you to choose from, and hundreds of university pathways to take you even further.

FLEXIBLE STUDY OPTIONS

TAFE Queensland offers flexible study options so you can gain a vocational qualification while you’re still at school in a way that best suits you.

TRAIN AT TAFE QUEENSLAND

TAFE Queensland offers some of the best training facilities in the state, with advanced, industry-relevant workspaces and classrooms. All training is delivered in an adult learning environment so you’ll get a taste of what it’s like to study in a higher education setting. Whichever space you are in, you’ll learn from our highly-qualified teachers and benefit from their vast experience.

TRAIN AT SCHOOL

Even if you undertake your training at school, you will still receive a TAFE Queensland certificate when you complete your course. Many Queensland schools have partnered with TAFE Queensland to deliver vocational qualifications. School teachers are given specific training so they are qualified to deliver TAFE Queensland courses.

SCHOOL BASED APPRENTICESHIP OR TRAINEESHIP

TAFE Queensland offers both school-based apprenticeships and traineeships, which gets you work-ready and a step ahead of your peers.

Becoming a school-based apprentice or trainee gives you skills in a vocation or trade and allows you to earn money while you’re still at school. A school-based apprenticeship or traineeship also contributes credits towards your Queensland Certificate of Education (QCE).

After selecting the industry you are interested in and talking with your school and parents, your next step is to secure employment as an apprentice or trainee. An employer can be found through family and friends, by directly contacting employers and group training organisations, or by applying for advertised jobs.

Once you have secured an apprenticeship or traineeship, just let your employer know you want to study with us. School-based apprentices and trainees do not pay fees for training at TAFE Queensland; however, you may need to pay some costs for tools and compulsory protective equipment, which we will outline upon enrolment. When you become a full-time apprentice or trainee after completing Year 12, you may be eligible for fee free training for the remainder of your apprenticeship.

For more information about school-based apprenticeships or traineeships call 1800 210 210 or visit apprenticeshipsinfo.qld.gov.au/school-based.

GET A HEAD START WITH A TAFE AT SCHOOL COURSE

All year 11 and 12 students, are eligible to participate in the TAFE at School program. You can choose to study from more than 50 exciting and varied certificate level vocational education and training (VET) courses. Best of all, a TAFE at School certificate can be achieved in conjunction with your senior studies and counts towards your Queensland Certificate of Education (QCE).

TAFE AT SCHOOL IS A GREAT WAY TO:

- get a qualification while still at school
- gain direct entry into our diploma courses
- gain valuable credits towards your QCE
- gain credits towards an apprenticeship or university studies
- make you work ready
- build practical skills in an adult learning environment
- learn from professionals, bursting with current industry knowledge.

TAKE ACTION TODAY!

Click on the button below to get started.

[TAKE ACTION]

TAFE AT SCHOOL STUDY OPTIONS
WHAT DOES IT COST?
Costs vary from course to course, and these prices are identified throughout this guide. If you are undertaking a certificate I or II qualification as part of your senior studies you may pay reduced fees or, in some cases, no tuition fees at all. If you choose to study a certificate III course you will incur fees.
You will need to re-enrol in your program at the start of each semester of study. If you are an international student your fees will be different. A full schedule of fees is available upon request.
The advertised prices in this guide are only applicable if you have not accessed VET subsidised funding in the past. You can undertake more than one TAFE at School course (such as one in year 11 and one in year 12) however the cost of your course may vary from those advertised in this guide.
All pricing was correct at the time of print, however prices and details are subject to change without notice. Always check our website for the most up-to-date information available.

PAYMENT OPTIONS
Payment plans may be available to students undertaking a course that costs $500 or more; however, students under 18 will need a guarantor. Applications will be subject to credit checks.
For information about our withdrawal and refund policy, please visit the TAFE Queensland website.

STUDENT SUPPORT
At TAFE Queensland we aim to create a supportive and inclusive learning environment to help you achieve your study goals. Your school’s student assistance program is responsible for ensuring you receive appropriate levels of support while you are participating in the TAFE environment.

TIMETABLED TO YOUR SCHOOL YEAR
TAFE Queensland term dates align with Queensland school terms and fit within your current timetables.

TERM DATES 2017

<table>
<thead>
<tr>
<th>QUEENSLAND SCHOOLS</th>
<th>TAFE QUEENSLAND</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TERM 1</strong></td>
<td><strong>TERM 1</strong></td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Monday 23 January</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 31 March</td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Monday 6 February</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 31 March</td>
</tr>
<tr>
<td><strong>TERM 2</strong></td>
<td><strong>TERM 2</strong></td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Tuesday 18 April</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 23 June</td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Tuesday 18 April</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 23 June</td>
</tr>
<tr>
<td><strong>TERM 3</strong></td>
<td><strong>TERM 3</strong></td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Monday 10 July</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 15 September</td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Monday 10 July</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 15 September</td>
</tr>
<tr>
<td><strong>TERM 4</strong></td>
<td><strong>TERM 4</strong></td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Tuesday 3 October</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 8 December</td>
</tr>
<tr>
<td><strong>START</strong></td>
<td>Tuesday 3 October</td>
</tr>
<tr>
<td><strong>FINISH</strong></td>
<td>Friday 3 November</td>
</tr>
</tbody>
</table>

KEY FINISHING DATES FOR YEAR 10, 11 AND 12

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Finish Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>YEAR 12</td>
<td>17 November 2017</td>
</tr>
<tr>
<td>YEAR 11</td>
<td>24 November 2017</td>
</tr>
<tr>
<td>YEAR 10</td>
<td>24 November 2017</td>
</tr>
</tbody>
</table>
PATHWAY TO YOUR FUTURE

I have completed a Certificate I, II,III or IV TAFE at School course OR School-based apprenticeship or traineeship (SAT)

I want to do an apprenticeship OR traineeship
- Find employer and choose TAFE as your training provider
- Continue with SAT employer
- Certificate III / IV
- Diploma
- Business owner

I want to do further study
- Guaranteed entry
- Diploma
- Enter the workforce
- Advanced Diploma or Associate Degree
- Bachelor Degree
  - Gain 2nd year entry in most cases
YOUR GUARANTEED PATHWAY TO UNIVERSITY

When you study a TAFE at School course, you are taking the first step on your path to higher education.

HOW DOES IT WORK?

Once you complete your TAFE at School certificate, you are guaranteed a place in any of TAFE Queensland’s diploma courses. Upon completing your diploma, you are guaranteed a place in a bachelor degree with the University of Canberra. It’s a seamless study experience that offers you the chance to do uni differently right here in Brisbane.

In many cases, you can enter your university degree straight into second year, meaning you will receive a diploma and a degree in the same amount of time it usually takes to complete a degree on its own.

Many of our diploma courses also have formal articulation arrangements with some of Australia’s top universities. This means your university gives you credit for your study at TAFE Queensland, shaving time off your degree.

TRADE PATHWAYS

Not everyone wants or needs to go to university to have a successful career.

Our trades courses offer the perfect way for you to get the skills you need to secure an apprenticeship or traineeship in your dream career. See page 4 for more information about starting a school-based apprenticeship or traineeship so you can get a head start in your career now.

NEXT STEPS

1. ENROL IN A TAFE QUEENSLAND DIPLOMA AFTER HIGH SCHOOL

   When you complete your TAFE at School qualification, you can enrol in a TAFE Queensland diploma of your choice.

   It’s a simple as getting in contact with us and letting us know which course you want to study.

   Check out our website to see our full range of courses, from certificates through to diplomas and degrees.

2. BECOME AN APPRENTICE OR TRAINEE

   Applying for an apprenticeship is very similar to applying for any other job. You need to have a current resume that lists your education, interests and referees.

   Studying a TAFE at School pre-apprenticeship can boost your chances of landing your dream job.

   Visit an Australian Apprenticeship Support Network (AASN) provider to help connect you with an employer.

   Once you have secured your apprenticeship, talk to your employer about choosing TAFE Queensland as your training provider. Your employer will sort out the formalities of your training contract direct with TAFE Queensland.
OUR PARTNERSHIPS

PARTNERSHIP WITH SCHOOLS PROGRAM

TAFE Queensland’s Partnership with Schools Program means school teachers can deliver trade training to their students on their own campus. TAFE Queensland provides the school with mentor support, learning and assessment resources, and advice on training delivery and student assessment to ensure the delivery of the highest standard of industry-relevant training. Even though students are completing their training at school, they are enrolled with TAFE Queensland, and are issued with a TAFE Queensland qualification on completion of their studies. To discuss a customised partnership arrangement for your school, please contact the Schools Unit.

TRAINING FOR SCHOOL TEACHERS

TAFE Queensland offers low-cost training for school teachers so they can deliver VET programs at their school. Teachers can train in certificate I and II programs relevant to the delivery of TAFE at School programs, as well as higher level qualifications for teachers who want to broaden their skills. Teachers with existing trade-related experience may be eligible for Recognition of Prior Learning (RPL) to earn a full or partial qualification, with gap training available.

CONSTRUCTION SAFETY WHITE CARD

Students who wish to work or train on a Queensland construction site need to complete a general safety induction course and be issued with a White Card before participating in workplace activities. The White Card course can be completed in half a day, with training delivered at school by TAFE Queensland.

CONTACT US

For more information about partnerships, please contact our School Unit:
TAFE Queensland Brisbane 07 3244 6123
TAFE Queensland SkillsTech 07 3244 0341
OUR CAMPUS

OUR LEARNING SPACES

While you study with us, our campuses will be your home away from home. So, we’ve made sure each location is welcoming, lively and perfect for productive learning. From purpose-built classrooms and studios, to simulated training settings, we have the right environment for you to learn the practical skills you need to be a job-ready graduate.

We regularly collaborate and consult with top industry groups and commercial businesses. As a result, we’re able to leverage our relationships with industry and business and provide you with workplace training opportunities, skills workshops, professional development events and business breakfasts. Real world assessments will harness your current knowledge and challenge you to excel.

Programs are subject to change and commencement is subject to sufficient student numbers.

TAKE QUEENSLAND LOCATIONS

TAKE Queensland campuses are spread over many locations across south-east of Queensland. We are perfectly placed to help you make the most of everything that Queensland has to offer educationally, socially and geographically.

Visit our website for detailed maps of each campus.

ACACIA RIDGE
247 Bradman Street
Acacia Ridge QLD 4110

ALEXANDRA HILLS
Windemere Road
Alexandra Hills QLD 4161

BRACKEN RIDGE
157 Normis Road
Bracken Ridge QLD 4017

EAGLE FARM
776 Kingsford Smith Drive
Eagle Farm QLD 4009

CABOOLTURE
Tallon Street
Caboolture QLD 4510

GROVELY
Fitzsimmons Street
Keperra QLD 4054

LOGANLEA
50-68 Armstrong Road
Meadowbrook QLD 4131

MT GRAVATT
1030 Cavendish Road
Mt Gravatt East QLD 4122

REDCLIFFE
64-68 Klingner Road
Redcliffe QLD 4020

SOUTH BANK
66 Ernest Street
South Bank QLD 4101

PUBLIC TRANSPORT

Our facilities are easy to access by private or public transport – bus, train and CityCat.

If you are a full-time student, you are eligible for a student discount on public transport. Contact Translink for more information. To plan your travel, use Translink’s online journey planner to access timetables and services.

Call 13 12 30 or visit translink.com.au.
WHETHER YOU DREAM OF A CAREER IN FASHION OR FITNESS, ANIMAL STUDIES OR AUTOMOTIVE, HEALTH OR HOSPITALITY, CHILDCARE OR CONSTRUCTION, TAFE QUEENSLAND HAS THE COURSE OPTIONS TO KICK START YOUR CAREER.

ANIMAL STUDIES
Grow your passion for animals. Learn about animal nutrition, hygiene, care, alongside the business and administration side of the industry.

AUTOMOTIVE
Rev up your career with a course in automotive. Learn about cars, engines, and vehicle components, and set yourself on the path to becoming a professional mechanic.

BEAUTY AND HAIRDRESSING
Fashion your own style and launch your career whether it's in retail, skin care, photographic make-up or hair styling, you could be working on photo shoots, film sets and catwalk shows near and far.

ELECTROTECHNOLOGY
Be at the cutting-edge of technology. This course is suited to mechanically-minded students who enjoy technology and mathematics.

ENGINEERING
Get all the skills you need to build a career in engineering. Learn about the fabrication, mechanical, production, and technical areas of manufacturing.

FASHION
Become a trend setter and create the latest looks with a career in fashion. Be inspired by colour and texture and fabrics, and watch your creativity and originality blossom.

MEDIA AND DIGITAL DESIGN
Bring stories to life. Develop skills in writing content, camera rigging, shooting film, lighting set-up, vision, sound recording, editing, and organising content for broadcast or publication.

MUSIC AND SOUND PRODUCTION
Put yourself in the spotlight with a course in music and sound production. Learn performance art, sound mixing, editing, production, and music management.

SCIENCE AND ALLIED HEALTH
Calling on all nurturers and carers who have a passion for health. These courses will open doors to a rewarding career in one of Australia’s fastest-growing sectors.
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUILDING AND CONSTRUCTION</strong></td>
<td>Gain practical hands-on skills in furniture making, plumbing, or a range of construction trades. These programs provide the foundation for a wide range of occupations.</td>
</tr>
<tr>
<td><strong>BUSINESS AND JUSTICE STUDIES</strong></td>
<td>There is a huge demand for employees in this sector, so now is the time to fast-track your career in the industry. Enrol in a course that's an investment for your future.</td>
</tr>
<tr>
<td><strong>CHILDREN'S SERVICES AND AUSLAN</strong></td>
<td>Kick start a rewarding career teaching and caring for young children. Learn the hands-on skills you need to nurture and care for the next generation.</td>
</tr>
<tr>
<td><strong>HORTICULTURE</strong></td>
<td>Learn while enjoying the great outdoors and watch your work come to life! Use your horticulture skills in plant care, landscape management, propagating, pruning and fertilising.</td>
</tr>
<tr>
<td><strong>HOSPITALITY</strong></td>
<td>Feel the rush of what it’s like to serve 200 people in a packed fine dining restaurant or work in a commercial kitchen under the instruction of professionals chefs.</td>
</tr>
<tr>
<td><strong>INFORMATION TECHNOLOGY</strong></td>
<td>Put yourself at the forefront of emerging technology and trends with a qualification that could see you launching the next great tech start up.</td>
</tr>
<tr>
<td><strong>SPORTS AND RECREATION</strong></td>
<td>Energise your career with a course in fitness. Get the skills to organise and guide daily workout activities and undertake client health assessments.</td>
</tr>
<tr>
<td><strong>TOURISM AND EVENTS</strong></td>
<td>Develop skills in communications, planning, organisation and operations management, enabling you to excel in the exciting field of tourism and events.</td>
</tr>
<tr>
<td><strong>VISUAL ARTS AND PHOTOGRAPHY</strong></td>
<td>Paint a bright future with a qualification that harnesses and showcases your creative talent. Become a professional artist or photographer.</td>
</tr>
</tbody>
</table>
ANIMAL STUDIES
CERTIFICATE II IN RURAL OPERATIONS AND CERTIFICATE II IN ANIMAL STUDIES
DUAL QUALIFICATION

COURSE CODE: AHC21210 AND ACM20110

COURSE UNITS

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHCCHS201A</td>
<td>Participate in OHS processes</td>
</tr>
<tr>
<td>AHCWRK209A</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>AHCPGD203A</td>
<td>Prune shrubs and small trees</td>
</tr>
<tr>
<td>AHCMOM203A</td>
<td>Operate basic machinery and equipment</td>
</tr>
<tr>
<td>AHCSOL201A</td>
<td>Determine properties of soils</td>
</tr>
<tr>
<td>ACMGAS201A</td>
<td>Work in the animal care industry</td>
</tr>
<tr>
<td>ACMGAS203A</td>
<td>Complete animal hygiene routines</td>
</tr>
<tr>
<td>ACMGAS204A</td>
<td>Feed and water animals</td>
</tr>
<tr>
<td>ACMGAS209A</td>
<td>Provide information on companion animals, products and services</td>
</tr>
<tr>
<td>AHCPGM201A</td>
<td>Recognise plants</td>
</tr>
<tr>
<td>AHCSY201A</td>
<td>Pot up plants</td>
</tr>
<tr>
<td>AHCPGD201A</td>
<td>Plant trees and shrubs</td>
</tr>
<tr>
<td>AHCPGD202A</td>
<td>Prepare and maintain plant displays</td>
</tr>
<tr>
<td>ACMGAS202A</td>
<td>Participate in workplace communication</td>
</tr>
<tr>
<td>ACMGAS205A</td>
<td>Assist in health care of animals</td>
</tr>
<tr>
<td>ACMGAS207A</td>
<td>Provide reception services for an animal care facility</td>
</tr>
<tr>
<td>ACMGAS206A</td>
<td>Provide basic first aid for animals</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Alexandra Hills, Caboolture, Grovely, Loganlea, Mt Gravatt

DURATION
> 2 semesters

FEES
> Semester 1 - $100
> Semester 2 - $95
> Full program - $195

QCE CREDITS
> 8 credits

PATHWAY OPTIONS

Certificate II in Rural Operations and Certificate II in Animal Studies
Certificate III in Horticulture
Certificate III in Animal Studies
Certificate III in Companion Animal Services
Certificate IV in Veterinary Nursing

CAREER OUTCOMES

- Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant
- Gardener, nursery hand, landscaper, general or leading hand
- Animal attendant, animal trainer, pet groomer
- Veterinary nurse

This dual qualification will give you the option to pursue a career in the industry that interests you most. Gain the practical skills to operate machinery and equipment, maintain facilities, and undertake general horticultural activities. You’ll also learn the vital skills involved in animal care, including animal health care, nutrition, hygiene and first aid techniques.

This training package is under review. Check the website for the most up to date information.
CERTIFICATE II IN RURAL OPERATIONS
HORTICULTURE AND ANIMAL STUDIES SPECIALISATION

COURSE CODE: AHC21210

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
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<td>Recognise plants</td>
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<td>Assist in health care of animals</td>
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<td>Provide reception services for an animal care facility</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Alexandra Hills, Caboolture, Grovely, Loganlea and Mt Gravatt

DURATION
> 2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

Learn about plant care, landscape management, propagation, pruning and fertilising; skills that will help you maintain sprawling lawns, gardens, nurseries and forest parks. We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, construct landscapes, and build paving and retaining walls. You’ll also learn to assist with general animal care, feeding and watering animals, basic first aid, and occupational health and safety in an animal care environment.

PATHWAY OPTIONS

| Certificate II in Rural Operations Horticulture and Animal Studies specialisation |
| Certificate III in Horticulture |
| Certificate III in Animal Studies |
| Certificate III in Companion Animal Services |
| Certificate IV in Veterinary Nursing |

CAREER OUTCOMES

| Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant |
| Gardener, nursery hand, landscaper, general or leading hand |
| Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant |
| Animal attendant, animal trainer, pet groomer |
| Veterinary nurse |

This training package is under review. Check the website for the most up to date information.
GETTING MORE OUT OF A JOB

“I landed a traineeship in a local veterinary clinic mid-way through year 12, which meant I could enrol in the Certificate IV in Veterinary Nursing. It’s a fantastic course. All the materials are online, so you can complete the assignments around work hours.”

Stephanie Wood
Certificate II Animal Studies
Certificate IV Veterinary Nursing (traineeship)
AUTOMOTIVE
CERTIFICATE II IN AUTOMOTIVE CYLINDER HEAD RECONDITIONING
LIGHT OR HEAVY VEHICLE SPECIALISATION
COURSE CODE: AUR21512

COURSE UNITS
AURAEA2002 Apply environmental and sustainability best practice in an automotive workplace
AURASA2002 Apply safe working practices in an automotive workplace
AURATA2001 Identify basic automotive faults using troubleshooting processes
AURTTA2009 Carry out pre-repair operations (mechanical)
AURTTK2001 Use and maintain measuring equipment in an automotive workplace
AURTTK2002 Use and maintain workplace tools and equipment
AURTTM3011 Recondition engine cylinder heads
AURAFE2003 Communicate effectively in an automotive workplace
AURTTA2004 Carry out servicing operations
AURTG2001 Inspect and service cooling systems
AURTE2004 Inspect and service engines
AURTE2001 Inspect and service batteries
AURTTF2001 Service petrol fuel systems

PATHWAY OPTIONS

Certificate II in Automotive
(May be completed as a TAFE program or traineeship)

APRENTICESHIP ONLY
Certificate III in Automotive Diesel Engine Technology
Certificate III in Automotive Drivetrain Technology
Certificate III in Automotive Electrical Technology
Certificate III in Automotive Engine Reconditioning
Certificate III in Automotive Manufacturing Technical Operations – Bus, Truck and Trailer
Certificate III in Heavy Commercial Trailer Technology
Certificate III in Light Vehicle Mechanical Technology

Certificate IV in Automotive Mechanical Overhauling

Certificate IV in Automotive Mechanical Diagnosis

CAREER OUTCOMES

Industry trade assistant/ worker, trades assistant, vehicle service assistant

Automotive electrician, automotive air-conditioning fitter, automotive electrical fitter, automotive manufacturing technician, automotive mechanic, automotive parts interpreter, diesel fitter, vehicle body builder

Specialist tradesperson, master technician, technical advisor, repair manager, vehicle service manager

Learn the skills to perform a range of tasks related to the service and repair of engine cylinder heads in light or heavy vehicles, including dismantling engines, performing grinding and facing operations; of engine components, using a lathe, using a drill and cutting machine, conducting testing and evaluating components. You can choose to specialise in light or heavy vehicles.
BEAUTY AND
HAIRDRESSING
CERTIFICATE II IN RETAIL COSMETICS

COURSE CODE: SHB2016

COURSE UNITS

- BSBWHS201 Contribute to health and safety of self and others
- SHBCCS001 Advise on beauty products and services
- SHBMMUP002 Design and apply make up
- BSBSUS201 Participate in environmentally sustainable work practices
- SHBBRES001 Research and apply beauty industry information
- SHBXCCS004 Recommend products and services
- SHEXIND001 Comply with organisational requirements within a personal services environment
- SHEXIND002 Communicate as part of a salon team
- SIRXIND003 Organise personal work priorities
- SIRFMER001 Produce visual merchandise displays
- SIRXSL001 Sell to the retail customer
- SIRRINV001 Receive and handle retail stock
- SHBXCCS001 Conduct salon financial transactions
- SHBHDES002 Braid hair
- SHBBMUP007 Work collaboratively on make-up products

DELIVERY

- Face to face, one day per week

CAMPUS

Commencing Semester 1
- Alexandra Hills, Caboolture, Loganlea, Mt Gravatt, Redcliffe

Commencing Semester 2
- South Bank

DURATION

- > 2 semesters

FEES

- > Semester 1 - $900
- > Semester 2 - $600
- > Full program - $1,500

QCE CREDITS

- > 4 credits

PATHWAY OPTIONS

- Certificate II in Retail Cosmetics
- Diploma of Beauty Therapy

CAREER OUTCOMES

- Make up/skincare salesperson
- Hairdresser, salon worker, beauty technician, make-up artist

UNIVERSITY PATHWAYS

Bachelor of General Studies – University of Southern Queensland

Launch a career that could see you working at photographic shoots, film sets, weddings, catwalk shows and formals.

Learn hands-on skills in retail, colour analysis, skin care, photographic and camouflage make-up, as well as sales and customer service. You will have the opportunity to create a photographic portfolio during practical studio time.
The hairdressing industry can be highly competitive, so our qualifications are designed to meet industry needs with real-world experience and purpose-built facilities. Learn basic hairdressing tasks, communication techniques and product knowledge. As part of your practical training, you will perform activities in a live salon including colour removal, shampoo and conditioning treatments, and client service. You can use this qualification as a credit towards your first year apprenticeship at a salon.
CERTIFICATE III IN BEAUTY SERVICES

COURSE CODE: SHB30115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHBBBOS001</td>
<td>Apply cosmetic tanning products</td>
</tr>
<tr>
<td>SHBBCCS001</td>
<td>Advise on beauty products and services</td>
</tr>
<tr>
<td>SHBBFAS001</td>
<td>Provide lash and brow services</td>
</tr>
<tr>
<td>SHBBHRS001</td>
<td>Provide waxing services</td>
</tr>
<tr>
<td>SHBBMUP002</td>
<td>Design and apply make-up</td>
</tr>
<tr>
<td>SHBBNL5001</td>
<td>Provide manicure and pedicure services</td>
</tr>
<tr>
<td>SHBBBBRES001</td>
<td>Research and apply beauty industry information</td>
</tr>
<tr>
<td>SHBXXCCS001</td>
<td>Conduct salon financial transactions</td>
</tr>
<tr>
<td>SHBXXCCS002</td>
<td>Provide salon services to clients</td>
</tr>
<tr>
<td>SHBXXIND001</td>
<td>Comply with organisational requirements within a personal services environment</td>
</tr>
<tr>
<td>SHBXXWH5001</td>
<td>Apply safe hygiene, health and work practices</td>
</tr>
<tr>
<td>SHBBMUP001</td>
<td>Apply eyelash extensions</td>
</tr>
<tr>
<td>SHBBMUP003</td>
<td>Design and apply make-up for photography</td>
</tr>
<tr>
<td>SHBBMUP004</td>
<td>Design and apply remedial camouflage makeup</td>
</tr>
<tr>
<td>SHBBNL5004</td>
<td>Apply nail art</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> South Bank

DURATION
> 2 semesters

FEES
> Semester 1 - $1,800
> Semester 2 - $1,800
> Full program - $3,600

QCE CREDITS
> 8 credits

Learn practical skills in tinting, manicures, pedicures, facials, hair removal, make-up, skin analysis, and nail and cosmetic science. You will learn about the latest beauty products and develop customer service skills so you can give your clients the ultimate beauty service experience.
DELIVERY
> Face to face, one day per week

CAMPUS
> South Bank

DURATION
> 2 semesters

FEES
> Semester 1 - $1,950
> Semester 2 - $1,950
> Full program - $3,900

QCE CREDITS
> 8 credits

You will learn the application of make-up from foundation skills to advanced techniques such as photographic, airbrushing, remedial camouflage and creative makeup. Collaboration on make-up productions will further enhance your skill to tint lashes & brows, apply eye lash extensions, and create the perfect tanned look your clients will require for special occasions. Industry connected teachers will guide, develop and refine your skills to gain that professional edge.

CERTIFICATE III IN MAKE-UP
COURSE CODE: SHB30215

COURSE UNITS
- SHBBMUP002 Design and apply make-up
- SHBBMUP004 Design and apply remedial camouflage make-up
- SHBBFAS001 Provide lash and brow services
- SHBBMUP001 Apply eyelash extensions
- SHBBBCS001 Apply cosmetic tanning products
- SHBBRES001 Research and apply beauty industry information
- SHBXIND001 Comply with organisational requirements within a personal services environment
- SHBXWHS001 Apply safe hygiene, health and work practices
- SHBBMUP003 Design and apply make-up for photography
- SHBBMUP005 Apply airbrushed make-up
- SHBBMUP006 Design and apply creative make-up
- SHBBMUP007 Work collaboratively on make-up productions
- SHBXCCS001 Conduct salon financial transactions
- SHBXCCS002 Provide salon services to clients
- SHBBCCS001 Advise on beauty products and services

PATHWAY OPTIONS
- Certificate III in Beauty Services
- Diploma of Beauty Therapy

CAREER OUTCOMES
- Make Up Artist, Skincare company representative, Make-Up consultant
- Make Up Artist, Skincare company representative, Make-Up consultant
BUILDING AND CONSTRUCTION
## CERTIFICATE I IN CONSTRUCTION

**COURSE CODE: CPC10111**

### COURSE UNITS

- **CPCCCM1012A** Work effectively and sustainably in the construction industry
- **CPCCCM1013A** Plan and organise work
- **CPCCCM1014A** Conduct workplace communication
- **CPCCCM1015A** Carry out measurements and calculations
- **CPCCOHS1001A** Work safely in the construction industry
- **CPCCOHS2001A** Apply OHS requirements, policies and procedures in the construction industry
- **CPCCCM2006B** Apply basic levelling procedures
- **CPCCCM2001A** Read and interpret plans and specifications
- **CPCCCM2005B** Use construction tools and equipment
- **CPCCCM2004A** Handle construction materials
- **CPCVE1011A** Undertake a basic construction project

### DELIVERY

- **Face to face, one day per week**

### CAMPUS

- Acacia Ridge, Alexandra Hills, Bracken Ridge

### DURATION

- **> 2 semesters**

### FEES

- No cost to student or school. Fully government subsidised.

### QCE CREDITS

- **> 3 credits**

### CAREER OUTCOMES

- Industry trade assistant/worker
- Carpenter, joiner, shopfitter, bricklayer, painter, solid plasterer, roof tiler, stonemason, plasterer, flooring technician, tiler
- Trade contractor, estimator, builder – low rise, site supervisor – low rise
- Building designer, consultant, builder – medium and low rise, site supervisor – medium and low rise, office manager, contract administrator
- Builder – open, site supervisor – open, senior office manager

### PATHWAY OPTIONS

- **Certificate I in Construction**
  - **Certificate III in Carpentry**
  - **Certificate III in Joinery**
  - **Certificate III in Shopfitting**
  - **Certificate III in Bricklaying/Blocklaying**
  - **Certificate III in Painting and Decorating**
  - **Certificate III in Solid Plastering**
  - **Certificate III in Roof Tiling**
  - **Certificate III in Stonemasonry (Monumental/Installations)**
  - **Certificate III in Wall and Ceiling Lining**
  - **Certificate III in Flooring Technology**
  - **Certificate III in Wall and Floor Tiling**

- **Apprenticeship Only**

- **Certificate IV in Building and Construction (Building)**
- **Certificate IV in Building and Construction (Estimating)**
- **Diploma of Building Design**
- **Diploma of Building and Construction (Building)**
- **Diploma of Building and Construction (Management)**
- **Advanced Diploma of Building and Construction (Management)**

### UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide
CERTIFICATE I IN CONSTRUCTION
WET TRADES
COURSE CODE: CPC10111

COURSE UNITS
- CPCCCM1012A Work effectively and sustainably in the construction industry
- CPCCCM1013A Plan and organise work
- CPCCCM1014A Conduct workplace communication
- CPCCCM1015A Carry out measurements and calculations
- CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry
- CPCCOHS1001A Work safely in the construction industry
- CPCCCM2006B Apply basic levelling procedures
- CPCCCM2001A Read and interpret plans and specifications
- CPCCCM2005B Use construction tools and equipment
- CPCCCM2004A Handle construction materials
- CPCCVE1011A Undertake a basic construction project

DELIVERY
> Face to face, one day per week

CAMPUS
> Acacia Ridge

DURATION
> 2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 3 credits

PATHWAY OPTIONS
- Certificate I in Construction (Wet Trades)

CAREER OUTCOMES
- Industry trade assistant/worker

APPRENTICESHIP ONLY
- Certificate III in Carpenter
- Certificate III in Joinery
- Certificate III in Shopfitting
- Certificate III in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Solid Plastering
- Certificate III in Roof Tiling
- Certificate III in Stonemasonry (Monumental/Installations)
- Certificate III in Wall and Ceiling Lining
- Certificate III in Flooring Technology
- Certificate III in Wall and Floor Tiling

UNIVERSITY PATHWAYS
- Diploma of Building Design
- Diploma of Building and Construction (Building)
- Diploma of Building and Construction (Management)
- Advanced Diploma of Building and Construction (Management)

Develop the basic skills you need to start working in the construction industry, specialising in wet trades such as bricklaying, plastering, wall and floor tiling, stonemasonry, painting and decorating. A General Safety Induction (White Card) is also delivered in this course, which is an industry requirement for you to work on a Queensland construction site.

For all pathway options, please refer to our Degree Pathways Guide
CERTIFICATE II IN FURNITURE MAKING

COURSE CODE: MSF20313

COURSE UNITS
- MSAPMOHS200A Work safely
- MSAPMSUP102A Communicate in the workplace
- MSAPMSUP106A Work in a team
- MSAENV272B Participate in environmentally sustainable work practices
- MSFGN2001 Make measurements and calculations
- MSFFM2006 Hand make timber joints
- MSFFM2001 Use furniture making sector hand and power tools
- MSFFM2010 Set up and operate basic static machines
- MSFFM2005 Join solid timber
- MSFFM2002 Assemble furnishing components
- MSFFM2004 Prepare surfaces for finishing
  Acacia Ridge only
- MSFFM2011 Apply manufactured board conversion techniques
  Acacia Ridge only
- MSFFM3019 Set up, operate and maintain automated edge banding machines
  Acacia Ridge only
- MSFKB2001 Prepare for cabinet installation
  Bracken Ridge only
- MSFFM2004 Apply sheet laminates by hand
  Bracken Ridge only

PATHWAY OPTIONS
- Certificate II in Furniture Making
- Certificate III in Cabinet Making
- Certificate III in Furniture Finishing
- Certificate III in Timber and Composites Machining
- Certificate III in Upholstery

APPRENTICESHIP ONLY
- Certificate IV in Furniture Design and Technology

CAREER OUTCOMES
- Industry trade assistant/worker
- Cabinet maker, furniture finisher, wood machinist, upholsterer
- Furniture designer, fine furniture maker

INDUSTRY TRADE HELP 
- Assistant/worker, Cabinet maker, Furniture finisher, Wood machinist, Upholsterer
- Furniture designer, Fine furniture maker

BUILDING AND CONSTRUCTION

Learn how to create pieces of wooden furniture and increase your prospects of gaining an apprenticeship. You will learn to use hand and power tools, assemble furnishing components, select and apply hardware, apply sheet laminates, construct furniture, and prepare for cabinet installation.

DELIVERY
- Face to face, one day per week

CAMPUS
- Acacia Ridge, Bracken Ridge

DURATION
- 2 semesters

FEES
- No cost to student or school. Fully government subsidised.

QCE CREDITS
- 4 credits
### DELIVERY
- Face to face, one day per week

### CAMPUS
- South Bank

### DURATION
- 2 semesters

### FEES
- No cost to student or school. Fully government subsidised.

### QCE CREDITS
- > 4 credits

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**CERTIFICATE II IN MANUFACTURING TECHNOLOGY**

**SOFT FURNISHING**

**COURSE CODE:** MSA20208

**COURSE UNITS**

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSAPCII297A</td>
<td>Make an object from cloth using an existing pattern</td>
</tr>
<tr>
<td>MSAENV272B</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>MSS402030A</td>
<td>Undertake root cause analysis</td>
</tr>
<tr>
<td>MSAPCII295A</td>
<td>Operate manufacturing equipment</td>
</tr>
<tr>
<td>MSFSF2002</td>
<td>Machine sew materials</td>
</tr>
<tr>
<td>MSFSF2004</td>
<td>Hand sew soft furnishings</td>
</tr>
<tr>
<td>MSS402051A</td>
<td>Apply quality standards</td>
</tr>
<tr>
<td>MSS402001A</td>
<td>Apply competitive systems and practices</td>
</tr>
<tr>
<td>MSS402031A</td>
<td>Interpret product costs in terms of customer requirements</td>
</tr>
</tbody>
</table>

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**PATHWAY OPTIONS**

- Certificate II in Manufacturing Technology (Soft Furnishing)
- Certificate III in Applied Fashion Design and Technology
- Certificate IV in Interior Decoration
- Diploma of Interior Design and Decoration

**CAREER OUTCOMES**

- Assistant soft furnishing designer, assistant product developer, sales assistant in retail homewares and soft furnishings
- Assistant pattern maker, retail assistant/salesperson, machinist
- Interior designer, colour consultant
- Interior decorator, interior designer, drafter

**UNIVERSITY PATHWAYS**

- Bachelor of Interior Architecture
- TAFE Queensland / University of Canberra

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For all pathway options, please refer to our Degree Pathways Guide
CERTIFICATE I IN PLUMBING SERVICES
COURSE CODE: 39278QLD

COURSE UNITS
- CPCCCHS2001A Apply OHS requirements, policies and procedures in the construction industry
- CPCCPCM2002A Carry out interactive workplace communication
- CPCCPCM2004A Read plans and calculate plumbing quantities
- CPCCPCM2011A Apply first aid in the workplace
- CPCCPCM2021A Work effectively in the plumbing and services sector
- CPCCPCM2023A Carry out OHS requirements
- CPCCPCM2026A Use plumbing hand and power tools
- CPCCPCM2028A Cut and join sheet metal
- CPCCPCM2030A Mark out materials
- CPCCPCM2035A Work safely on roofs
- MSAENV272B Participate in environmentally sustainable work practices
- CPCCPCM2025A Handle and store plumbing materials
- CPCCCM2008A Erect and dismantle restricted height scaffolding
- CPCCPCM2029A Cut using oxy-LPG-acetylene equipment
- CPCCPCM2032A Weld using oxy-acetylene equipment
- CPCCPCM2033A Weld using arc welding equipment
- CPCCPRF3012A Fabricate and install roof drainage components
- FNSFLT201A Develop and use a personal budget
- VPC200 200 hours vocational placement

DELIVERY
- Face to face, one day per week

CAMPUS
- Acacia Ridge, Alexandra Hills, Bracken Ridge, Eagle Farm

DURATION
- 2 semesters

FEES
- No cost to student or school. Fully government subsidised.

QCE CREDITS
- 3 credits

Increase your prospects for a career in the plumbing industry by developing your skills with this pre-apprenticeship. With a strong focus on safe plumbing practises, you will learn how to operate hand and power tools, read plans and perform basic welding and plumbing installation techniques. A General Safety Induction (White Card) is delivered in this course, which is an industry requirement if you want to work on a Queensland construction site.

PATHWAY OPTIONS
- Certificate I in Plumbing
- Certificate III in Plumbing
- Certificate III in Roof Plumbing
- Certificate III in Gas Fitting
- Certificate III in Plumbing
  (Mechanical Services)
- Certificate IV in Plumbing and Services
- Certificate IV in Domestic Waste Water and Environmental Plumbing
- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Estimating)
- Diploma of Hydraulic Services Design
- Diploma of Building Design
- Diploma of Building and Construction (Building)
- Diploma of Building and Construction (Management)
- Advanced Diploma of Building and Construction (Management)

CAREER OUTCOMES
- Industry trade assistant/worker
- Plumber, roof plumber, gas fitter, plumber (mechanical)
- Plumbing contractor, fire services supervisor, specialist hydraulic designer, site supervisor
  - low rise, building estimator
- Builder, building designer, site supervisor
  - medium and low rise, construction manager, project manager, consultant
- Builder, site supervisor, senior office manager

For all pathway options, please refer to our Degree Pathways Guide
CERTIFICATE II IN SURVEYING AND SPATIAL INFORMATION SERVICES

COURSE CODE: CPP20111

COURSE UNITS
- CPPCMN2002A Participate in workplace safety arrangements
- CPPSIS2011A Prepare for work in the spatial information services industry
- CPPSIS2012A Assist in the collection of spatial data
- CPPSIS2013A Assist in the storage and retrieval of spatial data
- CPPSIS2025A Assist in field activity
- ICAIT101A Operate a personal computer
- ICAIT102A Operate word-processing applications
- ICAIT105A Operate spreadsheet applications

PATHWAY OPTIONS

| Certificate II in Surveying and Spatial Information Services (may be completed as a traineeship) | Trainee field hand |
| Certificate III in Surveying and Spatial Information Services (may be completed as a traineeship) | Geographic Information Systems (GIS) assistant, survey hand |
| Certificate IV in Spatial Information Services and Certificate IV in Surveying (may be completed as a traineeship) | GIS surveying operator |
| Diploma of Spatial Information Services and Diploma of Surveying (may be completed as a traineeship) | Spatial Information Services (SIS) officer, surveyor’s assistant |
| Advanced Diploma of Spatial Information Services and Advanced Diploma of Surveying | SIS officer, information data manager, surveying technical manager – mining, surveying technical manager buildings |

This course will introduce you to the applications and processes of the surveying and spatial information industry. You will learn how to apply your understanding of height, depth, breadth, dimension and position to surveying operations, and retrieve and store spatial data. You’ll get hands-on experience using surveying and spatial information technology and equipment, as well as time in the field to practice your skills.

DELIVERY
- Face to face, one day per week

CAMPUS
- Commencing Semester 1
  > Acacia Ridge, Bracken Ridge
- Commencing Semester 2
  > Acacia Ridge, Bracken Ridge

DURATION
- > 1 semester

FEES
- No cost to student or school. Fully government subsidised.

QCE CREDITS
- > 4 credits
"Since I was a kid I always liked cars. My favourite thing I’ve learnt is engines. Engines are like the hearts of cars, they are very complicated and precise. TAFE Queensland gives us the opportunity to do practical placement in a real workshop. As a student here, you get to do lots of really great things rather than just sitting inside reading books.”

Daniel Jeong
Automotive student
BUSINESS AND JUSTICE STUDIES
CERTIFICATE III IN ACCOUNTS ADMINISTRATION

COURSE CODES: FNS30315

COURSE UNITS
- FNSINC301A: Work effectively in the financial services industry
- FNSACC303A: Perform financial calculations
- BSBHOHS201A: Participate in OHS processes
- BSBWRT301A: Write simple documents
- FNSACC301A: Process financial transactions and extract interim reports
- FNSACC302A: Administer subsidiary accounts and ledgers
- BSBITU306A: Design and produce business documents
- BSBFIA303A: Process accounts payable and receivable
- BSBFIA304A: Maintain a general ledger
- BSBITU302A: Create electronic presentations
- BSBITU304A: Produce spreadsheets

DELIVERY
- Face to face, one day per week

CAMPUS
- Commencing Semester 1
  > South Bank
- Commencing Semester 2
  > Bracken Ridge, Caboolture

DURATION
- > 2 Semesters

FEES
- > Semester 1 - $250
- > Semester 2 - $150
- > Full program - $400

QCE CREDITS
- > 6 credits

This course will prepare you for a career in financial services, bookkeeping, or accounting in any business. This course focuses on the kind of functions you would carry out in the workplace; filing, checking and processing data entry, processing accounts payable and accounts receivable, and providing customer service in financial transactions. Successfully completing this program can lead to a career in financial administration.
CERTIFICATE III IN BUSINESS ADMINISTRATION

COURSE CODES: BSB30115

COURSE UNITS

- BSBITU307 Develop keyboarding speed and accuracy
- BSBWHS201 Contribute to health and safety of self and others
- BSBITU302 Create electronic presentations
- BSBITU303 Design and produce text documents
- BSBITU304 Produce spreadsheets
- BSBITU202 Create and use spreadsheets
- BSBITU309 Produce desktop published documents
- BSBITU306 Design and produce business documents
- BSBADM307 Organise schedules
- BSBWRT301 Write simple documents
- BSBCUS301 Deliver and monitor a service to customers
- BSBWOR301 Organise personal work priorities and development
- BSBWOR204 Use business technology

DELIVERY

> Face to face, one day per week

CAMPUSES

Commencing Semester 1
> Caboolture, Loganlea
Commencing Semester 2
> South Bank, Loganlea

DURATION

> 2 semesters

FEES

> Semester 1 - $250
> Semester 2 - $250
> Full program - $500

QCE CREDITS

> 8 credits

This course gives you the skills you need to get an entry-level job in business administration. Learn how to use a range of computer programs, prepare financial documents, and deliver quality customer service. This qualification provides an excellent foundation for further studies in the Diploma of Business Administration, Diploma of Business, Diploma of Management or Diploma of Human Resources.

PATHWAY OPTIONS

- Certificate III Business Administration
- Dual Diploma of Business and Diploma of Leadership and Management
- Dual Diploma of Business and Diploma of Business Administration

CAREER OUTCOMES

- Office manager, business administration manager, project administrator
- Manager, team leader, business manager, administrator, supervisor, business administration manager
- Manager, team leader, business manager, administrator, supervisor, business administration manager

UNIVERSITY PATHWAYS

- Bachelor of Business Administration – TAFE Queensland/University of Canberra
- Bachelor of International Business – TAFE Queensland/University of Canberra
- Bachelor of Entrepreneurship and Innovation – TAFE Queensland/University of Canberra
- Bachelor of Business – APM College of Business and Communication
- Bachelor of Business – Queensland University of Technology
- Bachelor of Business – University of Southern Queensland
- Bachelor of Business – Griffith University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business – Southern Cross University
CERTIFICATE III IN BUSINESS
INCORPORATING CERTIFICATE II IN TOURISM

COURSE CODES: BSB30115 AND SIT20112

COURSE UNITS
- SITXCOM201 Show social and cultural sensitivity
- BSBCOMM201A Communicate in the workplace
- BSBWOR203B Work effectively with others
- BSBIDV301 Work effectively with diversity
- STXWHS101 Participate in safe work practices
- BSBWHS302 Apply knowledge of WHS legislation in the workplace
- BSBITU201A Produce simple word processed documents
- BSBITU202A Create and use spreadsheets
- BSBITU304 Produce spreadsheets
- SITIND201 Source and use information on the tourism and travel industry
- BSBITU309 Produce desktop published documents
- BSBITU303 Design and produce text documents
- BSBITU302 Create electronic presentations
- BSEFILM309 Support continuous improvement systems and processes
- SITXWHS101 Participate in safe work practices
- BSBKIT201 Interact with customers
- BSBDCMM301 Process customer complaints
- BSBPRCO301 Recommend products and services
- BSBDCUS301 Deliver and monitor a service to customers

PATHWAY OPTIONS
- Certificate III Business incorporating Certificate II Tourism
- Diploma of Business (incorporating Certificate IV in Small Business Management)

CAREER OUTCOMES
- Tourism information officer, tourism reception/host/cashier, secretary/receptionist, customer service
- Managers, team leader, business manager, administrator, supervisor, business administration manager

UNIVERSITY PATHWAYS
- Bachelor of Business Administration – TAFE Queensland/University of Canberra
- Bachelor of International Business – TAFE Queensland/University of Canberra
- Bachelor of Entrepreneurship and Innovation – TAFE Queensland/University of Canberra
- Bachelor of Business – APM College of Business and Communication
- Bachelor of Business – Queensland University of Technology
- Bachelor of Business – University of Southern Queensland
- Bachelor of Business – Griffith University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business – Southern Cross University

DELIVERY
- Face to face, one day per week

CAMPUS
- Commencing Semester 1
  > South Bank
- Commencing Semester 2
  > Alexandra Hills, Loganlea, South Bank

DURATION
- 2 semesters

FEES
- Semester 1 - $250
- Semester 2 - $250
- Full program - $500

QCE CREDITS
- > 12 credits

To make it in the competitive tourism sector, you need sound business knowledge and grasp of technology and emerging trends. We will teach you how to interact with people from all over the world as well as how to access, interpret and deliver information about events, activities, travel destinations and products, safely and effectively.
### Certificate IV in Justice Studies

**Course Codes:** 39292QLD

**Course Units:**
- BSBLG413A Identify and apply the legal framework
- BSBRES404A Research legal information using primary sources
- PSPGOV508A Manage conflict
- PSPREG411A Gather information through interviews
- QLD594JUS01A Communicate with clients on justice related issues
- BSBLG417A Apply the principles of evidence law
- PSPREG409B Prepare a brief of evidence
- BSBRES401A Analyse and present research information
- QLD594JUS03A Analyse social justice issues
- QLD594JUS02A Prepare documentation for court proceedings

**Delivery:**
- Face to face, one day per week

**Campus:**
- Commencing Semester 1:
  - Bracken Ridge, Caboolture, Loganlea, South Bank
- Commencing Semester 2:
  - Caboolture, Loganlea, Redcliffe

**Duration:**
- 3 semesters

**Fees:**
- Semester 1 - $500
- Semester 2 - $500
- Semester 3 - $500
- Full program - $1,500

**QCE Credits:**
- 8 credits

**Pathway Options:**
- Certificate IV in Justice Studies
- Dual Diploma of Government (Investigations) and Diploma of Justice Studies

**Career Outcomes:**
- Police officer, customs officer, corrective services officer, legal professional, security officer, local laws officer, compliance officer

**University Pathways:**
- Bachelor of Criminology and Criminal Justice - Griffith University
- Bachelor of Business - University of Southern Queensland
- Bachelor of Legal and Justice Studies - University of Sunshine Coast
- Bachelor of Business Administration - University of Southern Queensland
- Bachelor of Business - University of Southern Queensland

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This training package is under review. Check the website for the most up to date information.

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Our Certificate IV in Justice Studies gives you the opportunity to experience the justice system in practice, meet industry representatives, and gain a qualification that will set you on the path to a justice-related career. This course was developed in consultation with the Queensland Police Service (QPS) and is great for those hoping to apply for pre-selection into the police force.
CHILDREN’S SERVICES
CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

COURSE CODE: CHC30113

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCECE026</td>
<td>Work in partnership with families to provide appropriate education and care for children</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
</tr>
<tr>
<td>CHCECE010</td>
<td>Support the holistic development of children in early childhood</td>
</tr>
<tr>
<td>CHCECE011</td>
<td>Provide experiences to support children’s play and learning</td>
</tr>
<tr>
<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in work health and safety</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCECE007</td>
<td>Positive relations with children</td>
</tr>
<tr>
<td>CHCECE006</td>
<td>Support behaviour of children and young people</td>
</tr>
<tr>
<td>HLTAD004</td>
<td>Provide an emergency first aid response in an education and care setting</td>
</tr>
<tr>
<td>VPC120</td>
<td>Vocational Placement</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Alexandra Hills, Bracken Ridge, Caboolture, Loganlea, Redcliffe, South Bank

DURATION
> 4 semesters

FEES
> Semester 1 - $645
> Semester 2 - $645
> Semester 3 - $645
> Semester 4 - $645
> Full program - $2,580

QCE CREDITS
> 8 credits

If you love children and are interested in their educational and social development, we can give you the skills to provide exceptional care and plan engaging educational activities. Learn how to create individual profiles and work with families to provide appropriate education and care. This qualification could lead to employment in a family or day care centre.

CAREER OUTCOMES

Assistant educator, family day care educator, recreational activities officer, nanny

Early childhood educator, child care centre group leader, child care worker

PATHWAY OPTIONS

Certificate III in Early Childhood Education and Care
Diploma of Early Childhood Education and Care

UNIVERSITY PATHWAYS

Bachelor of Child and Family Studies – Griffith University
Bachelor of Education (Early Childhood) – Queensland University of Technology
Bachelor of Social Science – Southern Cross University
Bachelor of Social Welfare – Southern Cross University
Bachelor of Education – University of Southern Queensland
Bachelor of Human Services – University of Southern Queensland
Bachelor of Science (Psychology) – University of Southern Queensland
AUSLAN
CERTIFICATE II IN AUSLAN

COURSE CODE: 22075VIC

COURSE UNITS

VU20233 Apply basic principles of learning Auslan as a second language
VU20234 Identify significant features of deaf community and culture
VU20232 Outline the development of social and educational conditions for deaf communities
VU20231 Use simple Auslan for social and community purposes
VU20229 Use simple Auslan for learning purposes
VU20230 Use simple Auslan for personal purposes
VU20228 Use simple Auslan for employment purposes

DELIVERY
> Face to face, one day per week

CAMPUS
> South Bank

DURATION
> 1 semester

FEES
> Semester 1 - $600

QCE CREDITS
> 4 credits

Our Auslan course will help open up the channels of communication for families of the hearing impaired, members of the deaf community or their workplace colleagues. Whether it is simply saying hello, finger spelling your name or counting, sign language bridges two different worlds. This course offers a basic cultural and historic understanding of the deaf community. Participants will also learn how to provide simple information in a number of contexts and apply principles of learning AUSLAN as a second language.

This training package is under review. Check the website for the most up to date information.
ELECTROTECHNOLOGY
CERTIFICATE II IN ELECTROTECHNOLOGY  
(CAREER START)

**COURSE CODE:** UEE22011

**COURSE UNITS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEEENEC010B</td>
<td>Deliver a service to customers</td>
</tr>
<tr>
<td>CPCCOHS1001A</td>
<td>Work safely in the construction industry</td>
</tr>
<tr>
<td>HLTAID001</td>
<td>Provide cardiopulmonary resuscitation</td>
</tr>
<tr>
<td>UEEENEE102A</td>
<td>Fabricate, assemble and dismantle utilities industry components</td>
</tr>
<tr>
<td>UEEENEE104A</td>
<td>Solve problems in d.c. circuits</td>
</tr>
<tr>
<td>UEEENEEH102A</td>
<td>Repairs basic electronic apparatus faults by replacement of components</td>
</tr>
<tr>
<td>UEEENEE105A</td>
<td>Fix and secure electrotechnology equipment</td>
</tr>
<tr>
<td>UEEENEE141A</td>
<td>Use of routine equipment/plant/technologies in an energy sector environment</td>
</tr>
<tr>
<td>UEEENEE148A</td>
<td>Carry out routine work activities in an energy sector environment</td>
</tr>
<tr>
<td>UEEENEE179A</td>
<td>Identify and select components, accessories and materials for energy sector work activities</td>
</tr>
<tr>
<td>UEEENEE020B</td>
<td>Provide basic instruction in the use of electrotechnology apparatus</td>
</tr>
<tr>
<td>UEEENEK142A</td>
<td>Apply environmentally and sustainable procedures in the energy sector</td>
</tr>
<tr>
<td>UEEENEED101A</td>
<td>Use computer applications relevant to a workplace</td>
</tr>
<tr>
<td>UEEENEEE101A</td>
<td>Apply Occupational Health and Safety regulations, codes and practices in the workplace</td>
</tr>
</tbody>
</table>

**DELIVERY**

- Face to face, one day per week

**CAMPUS**

- Acacia Ridge, Alexandra Hills, Bracken Ridge, Eagle Farm

**DURATION**

- 2 semesters

**FEES**

- No cost to student or school. Fully government subsidised.

**QCE CREDITS**

- 4 credits

Learn how to safely solve problems in extra-low voltage DC circuits, identify and select materials for work activities, participate in environmentally sustainable work practices, use equipment/plant/technologies, and dismantle, assemble and fabricate electrotechnology components. This course covers a General Safety Induction course (White Card) – an industry requirement to work on Queensland construction sites, a CPR certificate, and all units needed for Stage 1A of an electrical apprenticeship.

**PATHWAY OPTIONS**

- Certificate II in Electrotechnology (Career Start)
- Certificate III in Electrotechnology (Electrician)
- Certificate III in Instrumentation and Control
- Certificate III in Air-conditioning and Refrigeration
- Certificate III in Appliance Service
- Certificate III in Electronics and Communication
- Certificate IV in Electrotechnology – Systems Electrician
- Certificate IV in Hazardous Areas – Electrical
- Certificate IV in Industrial Automation and Control
- Certificate IV in Electrical – Instrumentation
- Diploma of Electronics and Communications Engineering
- Diploma of Instrumentation and Control Engineering
- Diploma of Air-conditioning and Refrigeration Engineering
- Advanced Diploma of Electrical – Engineering
- Advanced Diploma of Electronics and Communications Engineering

**CAREER OUTCOMES**

- Industry trades assistant/worker
- General electrician, electronics and communications tradesperson, electrical instrumentation tradesperson, air-conditioning and refrigeration, electrical fitter
- Electrical fitter, electrician – special class, installation technician, industrial automation and control technician, electrical instrumentation tradesperson
- Technical officer specialising in electrical, engineering, instrumentation and control, electronics and communications, or refrigeration and air-conditioning
- Electrical engineer, senior technical officer specialising in electrical technology or electronics engineering

**UNIVERSITY PATHWAYS**

For all pathway options, please refer to our Degree Pathways Guide.
ENGINEERING
### CERTIFICATE II IN ENGINEERING PATHWAYS

**Course Code:** MEM20413

#### Course Units
- MEM13014A Apply principles of occupational health and safety in the work environment
- MEM16006A Organise and communicate information
- MEM16008A Interact with computing technology
- MEM18001C Use hand tools
- MEM18002B Use power tools/hand held operations
- MEMPE001A Use engineering workshop machines
- MEMPE002A Use electric welding machines
- MEMPE003A Use oxy-acetylene and soldering equipment
- MEMPE004A Use fabrication equipment
- MEMPE005A Develop a career plan for the engineering and manufacturing industry
- MEMPE006A Undertake a basic engineering project
- MEMPE007A Pull apart and re-assemble engineering mechanisms
- MSAENV272B Participate in environmentally sustainable work practices
- MSA0301P106A Work in a team

#### Delivery
- Face to face, one day per week

#### Campus
- Acacia Ridge, Alexandra Hills, Bracken Ridge, Eagle Farm

#### Duration
- 2 semesters

#### Fees
- No cost to student or school. Fully government subsidised.

#### QCE Credits
- 4 credits

Increase your employability in the engineering industry with this course. It will introduce you to the engineering trade and provide you with basic skills to operate tools and equipment to produce and modify objects. This is a great starting point for anyone who wants to pursue a career in any engineering field.

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### Career Outcomes

- Industry trade assistant/worker
- Fitter and turner, metal fabricator, welder, machinist, patternmaker, moulder, locksmith, boat builder
- Entry level draftsperson
- Higher engineering tradesperson, special class tradesperson draftsperson
- Senior draftsperson, advanced engineering tradesperson
- Consultant, project manager

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For all pathway options, please refer to our Degree Pathways Guide.
FASHION
CERTIFICATE II IN MANUFACTURING TECHNOLOGY
FASHION PRODUCTION

COURSE CODE: MSA20208

COURSE UNITS
- MSA PCI297A: Make an object from cloth using an existing pattern
- MSA ENV272B: Participate in environmentally sustainable work practices
- MSS 402080A: Undertake root cause analysis
- MSA PMOSH200A: Work safely
- MSA PCI295A: Operate manufacturing equipment
- LMT FD2001B: Design and produce a simple garment
- MSS 402051A: Apply quality standards
- MSS 402001A: Apply competitive systems and practices
- MSS 402031A: Interpret product costs in terms of customer requirements
- CUV DRA201A: Develop drawing skills

CAREER OUTCOMES
- Production assistant, assistant product developer, sales assistant in fashion retail
- Assistant pattern maker, retail assistant/salesperson, machinist
- Quality assurance manager, retail assistant/salesperson, assistant pattern maker, fashion stylist, dressmaker or tailor, machinist, CAD operator, fashion designer, production managers

PATHWAY OPTIONS
- **Certificate II in Manufacturing Technology (Fashion Production)**
- **Certificate III in Applied Fashion Design and Technology**
- **Diploma of Fashion Design and Technology**
- **Advanced Diploma of Applied Fashion Design and Technology**

UNIVERSITY PATHWAYS
- Bachelor of Applied Fashion Design
  TAFE Queensland/University of Canberra

DELIVERY
> Face to face, one day per week

CAMPUS
Commencing Semester 1
> Bracken Ridge, Mt Gravatt, South Bank
Commencing Semester 2
> South Bank

DURATION
> 2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

Get the foundation skills you need to flourish in the fashion industry. Learn fashion design and illustration, pattern development, industrial sewing techniques and fabric use and identification. You will cover topics such as design elements and principles, pattern making, fibres and fabrics, and sewing and garment construction. You will have access to the latest design technology including computerised pattern making with Adobe Photoshop and Illustrator.
CERTIFICATE II IN MILLINERY
FASHION ACCESSORIES AND HAT MAKING

COURSE CODE: LMT20807

COURSE UNITS
- LMTCL2011B: Draw and interpret a basic sketch
- LMTGN2003B: Work within the TCF Industry
- MSAENV272B: Participate in environmentally sustainable work practices
- LMTGN2001B: Follow defined OHS policies and procedures
- LMTML2002A: Make flat patterns for millinery
- LMTML2001A: Identify materials used in millinery
- LMTCL2001B: Use a sewing machine
- LMTML2008A: Assemble simple blocked millinery components
- LMTML2007A: Block and shape millinery by hand
- LMTML2009A: Apply millinery sewing and adhesion techniques
- CUVTEX201A: Develop skills in textile work
- LMTCL2004B: Sew components
- LMTGN2002B: Apply quality standards

PATHWAY OPTIONS
- Certificate II in Millinery - Fashion Accessories and Hat Making
- Certificate III in Millinery
- Certificate III in Applied Fashion Design and Technology
- Diploma of Applied Fashion Design and Technology
- Advanced Diploma of Fashion Design and Technology

CAREER OUTCOMES
- Fashion accessory designer, hat designer, jewellery designer
- Fashion accessory designer, hat designer, jewellery designer
- Assistant pattern maker, machinist, retail assistant, fashion salesperson
- Fashion designer, fashion stylist, dressmaker, tailor, production assistant
- Fashion designer, dressmaker, retail manager, production manager

UNIVERSITY PATHWAYS
- Bachelor of Applied Fashion – TAFE Queensland/University of Canberra

This qualification teaches you how to design, create and finish saleable fashion accessories. Along with constructing hats, fascinators, hairpieces and other fashion accessories working with unusual fabrics and objects to create decorative wearable art.
CERTIFICATE III IN APPLIED FASHION DESIGN AND TECHNOLOGY

COURSE CODE: LMT31407

COURSE UNITS
- LMTFD2005B Identify process for fashion design
- LMTCL2003B Identify fibres and fabrics
- MSAENV272B Participate in environmentally sustainable work practices
- LMTGN2001B Follow defined OHS policies and procedures
- LMTCL2001B Use a sewing machine
- LMTCL2011B Draw and interpret a basic sketch
- LMTGN2009B Operate computer technology in a TCF workplace
- LMTCL3001B Identify fabric performance and handling requirements
- LMTCL2010B Modify patterns to create basic styles
- LMTFD3004B Draw a trade drawing for fashion design
- MEM30031A Operate computer-aided design (CAD) systems to produce basic drawing
- CUVTEX301A Produce textile work
- LMTCL2004B Sew components
- LMTCL3009B Develop patterns from a block using basic pattern-making principles
- LMTFD4005B Communicate and sell design concepts
- LMTGN2003B Work in the textiles, clothing and footwear industry
- LMTFD3001B Market design product
- LMTFD2001B Design and produce a simple garment
- LMTGN2002B Apply quality standards

DELIVERY
- Face to face, one day per week

CAMPUS
- South Bank

DURATION
- 4 semesters

FEES
- Semester 1 - $960
- Semester 2 - $960
- Semester 3 - $960
- Semester 4 - $960
- Full program - $3,840

QCE CREDITS
- 8 credits

Learn the ins and outs of the fashion industry while practising your design, production, fabric identification and garment construction skills. Our experienced teachers will introduce you to pattern-making, garment assembly techniques, sketching, and computer assisted design.

You will graduate with a portfolio of garment samples and the opportunity to transition straight into second semester of the Certificate IV in Applied Fashion Design and Technology.
CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY

COURSE CODE: LMT21707

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>LMTCL2001B</td>
<td>Use a sewing machine</td>
</tr>
<tr>
<td>LMTCL2003B</td>
<td>Identify fibres and fabrics</td>
</tr>
<tr>
<td>LMTFD2005B</td>
<td>Identify design process for fashion designs</td>
</tr>
<tr>
<td>LMTGN2001B</td>
<td>Follow defined OHS policies and procedures</td>
</tr>
<tr>
<td>MSAENV272B</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>LMTGN2003B</td>
<td>Work in the textiles, clothing and footwear industry</td>
</tr>
<tr>
<td>LMTGN2009B</td>
<td>Operate computing technology in a textiles, clothing and footwear workplace</td>
</tr>
<tr>
<td>LMTFD2001B</td>
<td>Design and produce a simple garment</td>
</tr>
<tr>
<td>LMTGN2002B</td>
<td>Apply quality standards</td>
</tr>
<tr>
<td>LMTCL2010B</td>
<td>Modify patterns to create basic styles</td>
</tr>
<tr>
<td>LMTCL2011B</td>
<td>Draw and interpret a basic sketch</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> South Bank

DURATION
> 2 semesters

FEES
> Semester 1 - $960
> Semester 2 - $960
> Full program - $1,920

QCE CREDITS
> 4 credits

Get the foundation skills you need to flourish in the fashion industry. Learn fashion design & illustration, pattern development, industrial sewing techniques and fabric use & identification. You will have access to the latest design technology including computerised pattern making and grading with Photoshop and Illustrator. The Certificate II in Applied Fashion Design and Technology is aimed at students considering fashion as a career and wanting to gain foundation skills and knowledge required to study mainstream fashion qualifications.

sketches.
HORTICULTURE
CERTIFICATE II IN RURAL OPERATIONS
LANDSCAPING SPECIALISATION

COURSE CODE: AHC21210

COURSE UNITS
AHCHHS201A  Participate in OHS processes
AHCMFK209A  Participate in environmentally sustainable work practices
AHCLSC201A  Assist with landscape construction work
AHCLSC203A  Install aggregate paths
AHCLSC204A  Lay paving
MEM18001C  Use hand tools
MEM18002B  Use power tools / hand held operations
AHCMOM203A  Operate basic machinery and equipment
AHCMFK205A  Participate in workplace communications
AHCPDM201A  Recognise plants
AHCPPG201A  Plant trees and shrubs
AHCPPG203A  Prune shrubs and small trees
AHCLSC202A  Construct low-profile timber or modular retaining walls
AHCMINF203A  Maintain properties and structures
AHCMING204A  Lay irrigation and/or drainage pipes

PATHWAY OPTIONS

Certificate II in Rural Operations (Horticulture Specialisation)
Certificate III in Horticulture
Diploma of Horticulture

CAREER OUTCOMES

Apprentice landscaper, gardener, maintenance contractor, groundsworker, nursery attendant
Gardener, nursery hand, landscaper, general or leading hand
Horticulture trades worker

DELIVERY
> Face to face, one day per week

CAMPUS
> Caboolture, Grovely, Loganlea and Mt Gravatt

DURATION
> 2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

Learn horticulture skills in plant care, landscape management, propagation, pruning and fertilising. Develop skills in maintaining sprawling lawns, gardens, nurseries and forest parks. We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, treat weeds, pests and diseases, construct landscapes and paving, build retaining walls and establish turf.

This training package is under review. Check the website for the most up to date information.
“Industry approaches TAFE Queensland Brisbane for students because they graduate with practical and relevant horticultural skills – meaning that they are work ready.”

Andrew Milner
Horticulture Teacher
CERTIFICATE II IN RURAL OPERATIONS AND CERTIFICATE II IN LANDSCAPING
DUAL QUALIFICATION

COURSE CODE: AHC21616 AND AHC21210

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>AHC21616</td>
<td>Prune trees and shrubs</td>
</tr>
<tr>
<td>AHC21210</td>
<td>Work effectively in the industry</td>
</tr>
<tr>
<td>AHC21617</td>
<td>Construct low profile timber or modular walls</td>
</tr>
<tr>
<td>AHC21618</td>
<td>Plant trees and shrubs</td>
</tr>
<tr>
<td>AHC21211</td>
<td>Recognise plants</td>
</tr>
<tr>
<td>AHC21619</td>
<td>Maintain properties and structures</td>
</tr>
<tr>
<td>AHC21212</td>
<td>Assist with low volume irrigation operations</td>
</tr>
<tr>
<td>AHC21620</td>
<td>Participate in work health and safety processes</td>
</tr>
<tr>
<td>AHC21213</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>AHC21621</td>
<td>Operate basic machinery and equipment</td>
</tr>
<tr>
<td>AHC21214</td>
<td>Assist with landscape construction work</td>
</tr>
<tr>
<td>AHC21622</td>
<td>Install aggregate pathways</td>
</tr>
<tr>
<td>MEM18002B</td>
<td>Use power tools/hand held operations</td>
</tr>
<tr>
<td>MEM18001C</td>
<td>Use hand tools</td>
</tr>
<tr>
<td>AHC21215</td>
<td>Lay paving</td>
</tr>
<tr>
<td>BSBITU202</td>
<td>Create and use spreadsheets</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Caboolture, Grovely, Loganlea and Mt Gravatt

DURATION
> 2 semesters

FEES
> Semester 1 - $0
> Semester 2 - $48
> Full program - $48

QCE CREDITS
> 4 credits

Learn horticulture skills in plant care, landscape management, propagation, pruning and fertilising. Develop skills in maintaining sprawling lawns, gardens, nurseries and forest parks. We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, treat weeds, pests and diseases, construct landscapes and paving, build retaining walls and establish turf.

This training package is under review. Check the website for the most up to date information.
HOSPITALITY
CERTIFICATE II IN HOSPITALITY
BAKING
COURSE CODE: SIT20213

COURSE UNITS
BSBWOR203B Work effectively with others
SITHIND201 Source and use information on the hospitality industry
SITHIND202 Use hospitality skills effectively
SSITXCOM201 Show social and cultural sensitivity
SITXCCS202 Interact with customers
SITXWHS101 Participate in safe work practices
SITXFSA101 Use hygienic practices for food safety
SITHCC103 Prepare sandwiches
SITHCC104 Package prepared foodstuffs
SITHKOP101 Clean kitchen premises and equipment
FDFRB3002A Produce bread dough
SITHPAT304 Produce yeast based bakery products

PATHWAY OPTIONS
- Certificate II in Hospitality (Baking) → Bakery assistant
- Certificate III in Patisserie → Pastry cook
- Baking or cookery apprenticeship → Baker, cook

CAREER OUTCOMES
- Bakery assistant
- Pastry cook
- Baker, cook

DELIVERY
> Face to face, one day per week

CAMPUS
Commencing Semester 1
> South Bank
Commencing Semester 2
> South Bank

DURATION
> 1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

Get the skills you need to work as a baker’s assistant and get a head start in the baking industry. This course introduces you to baking bread and simple pastries. This qualification is a great first step in becoming a baker’s apprentice and starting a career in the hospitality and food service industry.

This training package is under review. Check the website for the most up to date information.
DELIVERY
> Face to face, one day per week

CAMPUS
Commencing Semester 1
> Bracken Ridge, Loganlea, Redcliffe, Mt Gravatt, South Bank
Commencing Semester 2
> Alexandra Hills, Bracken Ridge, Loganlea, Redcliffe, Mt Gravatt, South Bank

DURATION
> 1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

The Certificate II in Hospitality will provide you with entry-level hospitality skills to be able to work in a café as a barista or waiter. This course teaches you a range of operational skills including food and beverage service, communication, Responsible Service of Alcohol (RSA), coffee making skills (barista), and how to prepare simple dishes, such as sandwiches. Learn how to provide excellent customer service, and gain important knowledge in safe work practices, hygiene and food safety.

CERTIFICATE II IN HOSPITALITY
CAFE AND BARISTA
COURSE CODES: SIT20213

COURSE UNITS
- BSBWOR203B Work effectively with others
- SITHIND202 Use hospitality skills effectively
- SITXWHS101 Participate in safe work practices
- SITXFSA101 Use hygienic practices for food safety
- SITHFAB203 Prepare and serve non-alcoholic beverages
- SITHFAB204 Prepare and serve espresso coffee
- SITHFAB201 Provide responsible service of alcohol
- SITHIND201 Source and use information on the hospitality industry
- SITXCCS202 Interact with customers
- SITXCOM201 Show social and cultural sensitivity
- SITHCCC102 Prepare simple dishes
- SITHCCC103 Prepare sandwiches

PATHWAY OPTIONS
- Certificate II in Hospitality (Cafe and Barista)
- Certificate III in Hospitality
- Diploma of Hospitality

CAREER OUTCOMES
- Cafe attendant, catering assistant,
- Food and beverage attendant, barista, bar attendant, food preparation assistant, waiter
- Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS
- Bachelor of International Tourism and Hotel Management - Griffith University
- Bachelor of Business (Marketing and Hospitality) - University of Southern Queensland
- Bachelor of Business in International Hospitality Management - Southern Cross University
- Bachelor of Business in International Tourism Management - Southern Cross University
- Bachelor of Business in Convention and Event Management - Southern Cross University
- Bachelor of Business Administration - University of Southern Queensland
- Bachelor of Business (Tourism, Leisure and Event Management) - University of Sunshine Coast
- Bachelor of Business (Hospitality Management) - William Blue College of Hospitality and Management

This training package is under review. Check the website for the most up to date information.
CERTIFICATE II IN HOSPITALITY

FOOD AND BEVERAGE

COURSE CODES: SIT20213

DELIVERY
> Face to face, one day per week

CAMPUS
Commencing Semester 1
> Bracken Ridge, Loganlea, Mt Gravatt, South Bank
Commencing Semester 2
> Bracken Ridge, Loganlea, Mt Gravatt, South Bank

DURATION
> 1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

The Certificate II in Hospitality will provide you with entry-level hospitality skills to be able to work as a waiter in a café or restaurant. Learn how to provide excellent customer service, and gain important knowledge in safe work practices, hygiene and food safety. Learn skills in food preparation and services. This course is a great basis from which to further your education in the hospitality sector.

PATHWAY OPTIONS

Certificate II in Hospitality (Food and Beverage)
Certificate III in Patisserie
Certificate III in Hospitality (incorporating Certificate II in Hospitality)
Cookery apprenticeship
Diploma of Hospitality

CAREER OUTCOMES

Cafe attendant, catering assistant
Pastry cook
Food and beverage attendant, barista, bar attendant, waiter
Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS

Bachelor of International Tourism and Hotel Management - Griffith University
Bachelor of Business (Marketing and Hospitality) - University of Southern Queensland
Bachelor of Business in International Hospitality Management - Southern Cross University
Bachelor of Business in International Tourism Management - Southern Cross University
Bachelor of Business in Convention and Event Management - Southern Cross University
Bachelor of Business Administration - University of Southern Queensland
Bachelor of Business (Tourism, Leisure and Event Management) - University of Sunshine Coast
Bachelor of Business (Hospitality Management) - William Blue College of Hospitality and Management

This training package is under review. Check the website for the most up to date information.
CERTIFICATE III IN HOSPITALITY AND CERTIFICATE II IN KITCHEN OPERATIONS
DUAL QUALIFICATION

COURSE CODES: SIT30613 AND SIT20416

COURSE UNITS

- SITHCCC001: Use food preparation equipment
- SITHCCC005: Prepare dishes using basic methods of cookery
- SITHCCC011: Use cookery skills effectively
- SITHKOP001: Clean kitchen premises and equipment
- SITXFA001: Use hygienic practices for food safety
- SITXINV002: Maintain the quality of perishable supplies
- SITXWHIS001: Participate in safe work practices
- SITHCCC003: Prepare and present sandwiches
- SITXINV001: Receive and store stock
- SITHCCC002: Prepare and present simple dishes
- SITHIND004: Work effectively in Hospitality Service
- BSB WOR203: Work effectively with others
- SITXCCS003: Interact with Customers
- SITHIND002: Source and Use information on the Hospitality Industry
- SITHFAB007: Serve Food and Beverage
- SITXFIN001: Process financial transactions
- SITHFAB002: Provide Responsible service of Alcohol
- SITXCCS006: Provide service to customers
- SITXCOM002: Show social and cultural sensitivity

This course will teach you skills to be able to work in both the Kitchen and front of house. You will learn cookery skills to work in a kitchen and produce simple dishes and sandwiches as well as front of house service in areas such as beverage service, coffee making, responsible service of alcohol, customer service and restaurant operations. Graduates go on to use their skills in various hospitality environments including cafes, bars, hotels and restaurants.

PATHWAY OPTIONS

- Certificate II in Kitchen Operations (Cookery Skills)
- Certificate III in Patisserie
- Certificate III in Hospitality (incorporating Certificate II in Hospitality)
- Certificate III in Commercial Cookery

CAREER OUTCOMES

- Kitchen assistant, food preparation assistant, kitchen hand
- Pastry cook
- Food and beverage attendant, barista, bar attendant, waiter
- Kitchen assistant, food preparation assistant, kitchen hand
- Cookery apprenticeship
CERTIFICATE II IN MEAT PROCESSING
FOOD SERVICES
COURSE CODES: AMP20116

COURSE UNITS
- AMPCOR201: Maintain personal equipment
- AMPCOR202: Apply hygiene and sanitation practices
- AMPCOR204: Follow safe work policies and procedures
- AMPCOR205: Communicate in the workplace
- AMPCOR206: Overview the meat industry
- AMPCOR203: Comply with Quality Assurance and HACCP requirements
- AMPR212: Clean meat retail work area
- FDFOP2061A: Use numerical applications in the workplace
- AMPX209: Sharpen knives (Pre-requisite unit)
- AMPR103: Store meat products
- AMPR102: Trim meat for further processing
- AMPR203: Select, weigh and package meat for sale
- AMPR104: Prepare minced meat and minced meat products
- AMPR208: Make and sell sausages

PATHWAY OPTIONS
- Certificate II Meat Processing (Apprenticeship Butcher)
- Butchery or cookery apprenticeship

CAREER OUTCOMES
- Apprentice butcher

DELIVERY
- Face to face, one day per week

CAMPUS
- Commencing Semester 1
- Commencing Semester 2

DURATION
- 2 semesters

FEES
- To be advised.

QCE CREDITS
- 4 credits

Learn to identify and prepare cuts of meat, manage hygiene, and how to prepare and store butchery products. Learn sanitation and food-handling practices, use different pieces of equipment to prepare meat products, and assess product quality.
CERTIFICATE II IN KITCHEN OPERATIONS
COOKERY SKILLS

COURSE CODES: SIT20416

COURSE UNITS
- SITHCC101 Use food preparation equipment
- SITHCC201 Produce dishes using basic methods of cookery
- SITHCC207 Use cookery skills effectively
- SITHKOP101 Clean kitchen premises and equipment
- SITXFSA101 Use hygienic practices for food safety
- SITHINV202 Maintain the quality of perishable items
- SITHCCC103 Prepare sandwiches
- SITHCCC102 Prepare simple dishes
- SITHINV201 Receive and store stock
- BSBWOR203B Work effectively with others
- SITXWHS101 Participate in safe work practices
- SITXCSS202 Interact with customers
- SITXCOM201 Show social and cultural sensitivity

PATHWAY OPTIONS
- Certificate II in Kitchen Operations (Cookery Skills)
- Certificate III in Patisserie
  - Certificate III in Hospitality (incorporating Certificate II in Hospitality)
  - Cookery apprenticeship

CAREER OUTCOMES
- Kitchen assistant, food preparation assistant, kitchen hand
- Pastry cook
- Food and beverage attendant, barista, bar attendant, waiter

If you’ve dreamed of working in a fast-paced restaurant environment, this could be the course for you. You will study basic food preparation and cooking skills.

This qualification emphasises the practical and theoretical skills you will need to work in a commercial kitchen, including hygiene, health and safety. Upon successful completion of the program, you will be ready to seek employment in the hospitality industry as an apprentice or kitchen hand.
CERTIFICATE III IN HOSPITALITY
(HOTEL RECEPTION) INCORPORATING CERTIFICATE II IN HOSPITALITY

COURSE CODE: SIT30616 AND SIT20316

COURSE UNITS
- BSBWOR203B Work effectively with others
- SITHIND202 Source and use information on the hospitality industry
- SITHIND202 Use hospitality skills effectively
- SITXCCS202 Interact with customers
- SITXWHS101 Participate in safe work practices
- SITXFSA101 Use hygienic practices for food safety
- SITTSSL308 Use a computerised reservations or operations system
- SITHAC3303 Provide accommodation reception services
- SITTSSL305 Process reservations
- SITHIND301 Work effectively in hospitality service
- SITHFAB203 Prepare and serve non-alcoholic beverages
- SITHFAB204 Prepare and serve espresso coffee
- SITHFAB201 Provide responsible service of alcohol
- SITXCOM201 Show social and cultural sensitivity
- SITXPM301 Coach others in job skills
- SITXCCS303 Provide service to customers
- SITXFIN201 Process financial transactions
- SITHIND301 Work effectively in hospitality service

PATHWAY OPTIONS
- Certificate III in Hospitality (Hotel Reception) incorporating Certificate II in Hospitality
- Diploma of Hospitality incorporating Certificate III in Patisserie
- Diploma of Travel and Tourism incorporating Certificate III in Travel
- Diploma of Events
- Diploma of Hospitality

UNIVERSITY PATHWAYS
- For all pathway options, please refer to our Degree Pathways Guide

CAREER OUTCOMES
- Concierge, night auditor, receptionist, reservations agent, food and beverage attendant, function attendant
- Hotel manager/assistant manager, food and beverage supervisor, pastry cook
- Travel consultant, travel and tour advisor, travel information officer
- Event or conference manager, event coordinator
- Hotel manager/assistant manager

DELIVERY
- Face to face, one day per week

CAMPUS
- South Bank

DURATION
- 2 semesters

FEES
- Semester 1 - $250
- Semester 2 - $250
- Full program - $500

QCE CREDITS
- 12 credits

Learn skills in front-of-house and food and beverage operations. Graduates go on to use their skills in various work environments including hotel reception areas, reservations, hotel service desk, cafés, bars and restaurants. Students are given the chance to practice their skills in our state-of-the-art facilities which recreate real-world work environments.

For all pathway options, please refer to our Degree Pathways Guide.

This training package is under review. Check the website for the most up to date information.
INFORMATION TECHNOLOGY
CERTIFICATE II IN TELECOMMUNICATIONS TECHNOLOGY
NETWORKING

COURSE CODE: ICT20315

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSB SUS201</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>ICT TEN201</td>
<td>Use electrical skills in telecommunications work</td>
</tr>
<tr>
<td>ICT TEN202</td>
<td>Use hand and power tools</td>
</tr>
<tr>
<td>ICT WHS204</td>
<td>Follow work health and safety and environmental policy and procedures</td>
</tr>
<tr>
<td>ICT WOR201</td>
<td>Work effectively in telecommunications technology</td>
</tr>
<tr>
<td>ICT TEN206</td>
<td>Operate new media software packages</td>
</tr>
<tr>
<td>ICT ICT206</td>
<td>Install software applications</td>
</tr>
<tr>
<td>ICT TEN207</td>
<td>Install and test internet protocol devices in convergence networks</td>
</tr>
<tr>
<td>ICT TEN203</td>
<td>Install and configure a home or small office network</td>
</tr>
<tr>
<td>ICT TEN204</td>
<td>Install and configure a small to medium business network</td>
</tr>
<tr>
<td>ICT TEN205</td>
<td>Build and maintain a secure network</td>
</tr>
<tr>
<td>ICT SAS203</td>
<td>Connect hardware peripherals</td>
</tr>
<tr>
<td>ICT PMG202</td>
<td>Plan, organise and undertake work activities</td>
</tr>
<tr>
<td>ICT PMG201</td>
<td>Prepare site for support installation</td>
</tr>
<tr>
<td>BSB CUS201</td>
<td>Deliver a service to Customers</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Bracken Ridge, Loganlea, Mt Gravatt, South Bank

DURATION
> 2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
> 4 credits

This qualification will provide you with entry-level skills in the telecommunications industry, including installation and testing of internet protocol devices in convergence networks, software applications, home or small office networks. Learn to build and maintain secure networks and connect computer hardware.

PATHWAY OPTIONS

- Certificate II in Telecommunications Technology (Networking)
- Certificate III in Information and Digital Media Technology (Networking Administration)
- Diploma of Information Technology Networking

CAREER OUTCOMES

- Assistant equipment installer, assistant IP-based network installer, assistant telecommunication operator, SME business network installer
- ICT network and support professionals, technician, support, technician, specialist
- Network analyst / ICT security specialist / network administrator

UNIVERSITY PATHWAYS

- Bachelor of Entrepreneurship and Innovation - TAFE Queensland/University of Canberra
- Bachelor of Information Technology - Griffith University
- Bachelor of Information Technology - Queensland University of Technology
- Bachelor of Information Technology - University of Southern Queensland

This training package is under review. Check the website for the most up to date information.
The Certificate III in Information, Digital Media and Technology introduces you to digital media and communication technologies. You will become familiar with the administration and maintenance of a computer network’s user environment, Windows domains, and Information and Communication Technology (ICT) functions. Learn basic computing skills, hardware and networking and the creation of technical and user documentation.

<table>
<thead>
<tr>
<th>DELIVERY</th>
<th>FACE TO FACE, ONE DAY PER WEEK</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAMPUS</td>
<td>LOGANLEA, BRACKEN RIDGE, MT GRAVATT, SOUTH BANK</td>
</tr>
<tr>
<td>DURATION</td>
<td>3 SEMESTERS</td>
</tr>
<tr>
<td>FEES</td>
<td>SEMESTER 1 - $960, SEMESTER 2 - $960, SEMESTER 3 - $960, FULL PROGRAM - $2,880</td>
</tr>
<tr>
<td>QCE CREDITS</td>
<td>8 CREDITS</td>
</tr>
</tbody>
</table>

**CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY**  
**NETWORKING**  
**COURSE CODES:** ICT30115

**COURSE UNITS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICT ICT303</td>
<td>Connect internal hardware component</td>
</tr>
<tr>
<td>ICT NWK302</td>
<td>Determine/Action network problems</td>
</tr>
<tr>
<td>ICT NWK305</td>
<td>Install/Manage network protocols</td>
</tr>
<tr>
<td>ICT SAS303</td>
<td>Care for computer hardware</td>
</tr>
<tr>
<td>ICT SAS306</td>
<td>Maintain equipment and software</td>
</tr>
<tr>
<td>BSB SUS401</td>
<td>Implement and monitor environmentally sustainable work practices</td>
</tr>
<tr>
<td>BSB WHS304</td>
<td>Participate effectively in WHS communication and consultation processes</td>
</tr>
<tr>
<td>ICT ICT302</td>
<td>Install/optimise operating system</td>
</tr>
<tr>
<td>ICT ICT421</td>
<td>Connect, maintain and configure hardware components</td>
</tr>
<tr>
<td>ICT SAS421</td>
<td>Support users and troubleshoot desktop applications</td>
</tr>
<tr>
<td>ICT SAS426</td>
<td>Locate and troubleshoot IT equipment, system and software faults</td>
</tr>
<tr>
<td>ICT ICT202</td>
<td>Work communicate effectively</td>
</tr>
<tr>
<td>ICT ICT301</td>
<td>Create user documentation</td>
</tr>
<tr>
<td>ICT NWK301</td>
<td>Provide network systems admin</td>
</tr>
<tr>
<td>ICT NWK304</td>
<td>Administer network peripherals</td>
</tr>
<tr>
<td>ICT SAS301</td>
<td>Run standard diagnostic tests</td>
</tr>
<tr>
<td>ICT SAS307</td>
<td>Install secure SOHO network</td>
</tr>
</tbody>
</table>

**HELP DESK OFFICER, HELP DESK ASSISTANT, ICT OPTIONS SUPPORT, ICT USER SUPPORT, PC SUPPORT**

**DIPLOMA OF INFORMATION TECHNOLOGY (NETWORKING ADMINISTRATION)**

**PATHWAY OPTIONS**

- **Certificate III in Information and Digital Media Technology (Network Administration)**
- **Diploma of Information Technology (Networking Administration)**

**UNIVERSITY PATHWAYS**

- **Bachelor of Entrepreneurship and Innovation**  
  TAFE Queensland/University of Canberra
- **Bachelor of Information Technology**  
  Griffith University
- **Bachelor of Information Technology**  
  Queensland University of Technology
- **Bachelor of Information Technology**  
  University of Southern Queensland

**CAREER OUTCOMES**

- Support professionals, ICT support technicians, network analyst, ICT security specialist, network administrator

**QCE CREDITS**

- 8 CREDITS

**DELIVERY**

- Face to face, one day per week

**CAMPUS**

- Loganlea, Bracken Ridge, Mt Gravatt, South Bank

**DURATION**

- 3 semesters

**FEES**

- Semester 1 - $960, Semester 2 - $960, Semester 3 - $960, Full program - $2,880

**QCE CREDITS**

- 8 credits
CERTIFICATE III IN INFORMATION, DIGITAL MEDIA TECHNOLOGY
ROBOTICS AND MOBILE APPLICATIONS
COURSE CODES: ICT30115

COURSE UNITS
ICTSAS304  Provide basic system administration
ICTICT202  Work and communicate effectively in an ICT environment
ICTSAS301  Run standard diagnostic tests
ICTSAS305  Provide ICT advice to clients
ICTPMG401  Support small scale ICT projects
ICTSAS306  Maintain equipment and software
ICTICT303  Connect internal hardware components
ICTPRG405  Automate processes
ICTPRG301  Apply introductory programming techniques
ICTSAS303  Care for computer hardware
ICTICT302  Install and optimise operating system software
ICTWEB301  Create a simple markup language document
ICTICT301  Create user documentation
ICTPRG410  Build a user interface
ICTICT305  Identify and use current industry specific technologies
BSBSUS401  Implement and monitor environmentally sustainable work practices
BSBWHS304  Participate effectively in WHS communication and consultation processes

PATHWAY OPTIONS
Certificate III in Information and Digital Media Technology (Robotics and Mobile Applications)
Diploma of Software Development

CAREER OUTCOMES
Help desk officer, help desk assistant, ICT options support, ICT user support, PC support
Database administrator, developer programmer, database/systems programmer, programmer/system analyst

UNIVERSITY PATHWAYS
Bachelor of Entrepreneurship and Innovation - TAFE Queensland/University of Canberra
Bachelor of Information Technology - University of Southern Queensland
Bachelor of Information Technology - Griffith University

DELIVERY
> Face to face, one day per week

CAMPUS
> Caboolture, Loganlea, South Bank

DURATION
> 3 semesters

FEES
> Semester 1 - $960
> Semester 2 - $960
> Semester 3 - $960
> Full program - $2,880

QCE CREDITS
> 8 credits

Put yourself at the forefront of new technology and development with a qualification that will set you up with a career as an IT professional. Study emerging technologies, social media, website design and development, site performance, and database management. Increase your knowledge of industry-standard applications and learn about caring for hardware and more advanced features in operating systems, fault-finding, creating basic web pages and social media platforms with HTML.
CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY
WEBSITE DEVELOPMENT

COURSE CODES: ICT30115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS304</td>
<td>Participate effectively in WHS communication and consultation processes</td>
</tr>
<tr>
<td>ICTWEB301</td>
<td>Create a simple markup language document</td>
</tr>
<tr>
<td>ICTWEB302</td>
<td>Build simple websites using commercial programs</td>
</tr>
<tr>
<td>ICTWEB303</td>
<td>Produce digital images for the web</td>
</tr>
<tr>
<td>ICTICT202</td>
<td>Work and communicate effectively in an ICT environment</td>
</tr>
<tr>
<td>ICTICT301</td>
<td>Create user documentation</td>
</tr>
<tr>
<td>ICTICT302</td>
<td>Install and optimise operating system software</td>
</tr>
<tr>
<td>ICTSAS301</td>
<td>Run standard diagnostic tests</td>
</tr>
<tr>
<td>CUAANM301</td>
<td>Create 2D digital animations</td>
</tr>
<tr>
<td>ICTPRG301</td>
<td>Apply introductory programming techniques</td>
</tr>
<tr>
<td>ICTICT203</td>
<td>Operate application software packages</td>
</tr>
<tr>
<td>BSBEBU401</td>
<td>Review and maintain a website</td>
</tr>
<tr>
<td>ICTPRG402</td>
<td>Apply query language</td>
</tr>
<tr>
<td>ICTPRG410</td>
<td>Build a user interface</td>
</tr>
<tr>
<td>ICTICT304</td>
<td>Implement system software changes</td>
</tr>
<tr>
<td>BSBSUS401</td>
<td>Implement and monitor environmentally sustainable work practices</td>
</tr>
<tr>
<td>ICTWEB201</td>
<td>Use social media tools for collaboration and engagement</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Bracken Ridge, Mt Gravatt, South Bank

DURATION
> 3 semesters

FEES
> Semester 1 - $960
> Semester 2 - $960
> Semester 3 - $960
> Full program - $2,880

This qualification specialises in website building and applications. It will give you entry-level skills in installing and operating system software, creating user documentation, running diagnostic tests, visual design, and website maintenance. Our experienced teachers will provide practical training reflective of real-life work situations and tasks.

PATHWAY OPTIONS
Certificate III in Information and Digital Media Technology (Website Development)

Diploma of Website Development

CAREER OUTCOMES
Help desk officer, help desk assistant, ICT options support, ICT user support, pc support

Developer programmer, web designer, web design, web developer

UNIVERSITY PATHWAYS
Bachelor of Graphic Design
TAFE Queensland/University of Canberra

Bachelor of Web Design and Production
TAFE Queensland/University of Canberra

Bachelor of Information Technology
Griffith University

Bachelor of Games and Interactive Entertainment - Queensland
University of Technology

Bachelor of Information Technology - Queensland
University of Technology

Bachelor of Information Technology - University of Queensland

Bachelor of Information Technology - University of Southern Queensland
GLOBAL CAREER

“When I graduated from the design course I felt like I could do anything and that my career possibilities were endless. I had the skills to work for myself. I could pursue freelance graphic design work from anywhere in the world.”

Sarah Alder
Certificate IV in Graphic Design
MEDIA AND DIGITAL DESIGN
CERTIFICATE III IN MEDIA
MULTIMEDIA
COURSE CODE: CUA31015

COURSE UNITS
- BSBWHS201 Contribute to health and safety of self and others
- BSBCRT301 Develop and extend critical and creative thinking skill
- CUAINC301 Work effectively in the creative arts industry
- CUADIG304 Create visual design components
- CUADIG303 Produce ad prepare photo images
- CUAPOS201 Perform basic vision and sound editing
- CUACAM201 Assist with a basic camera shoot
- CUASOU202 Perform basic sound editing
- CUAACD201 Develop Drawing skills to communicate ideas
- CUAANM303 Create 3D digital models
- ICAICT308 Use advanced features of computer applications

DELIVERY
> Face to face, one day per week

CAMPUS
> Bracken Ridge, South Bank

DURATION
> 3 semesters

FEES
> Semester 1 - $960
> Semester 2 - $960
> Semester 3 - $960
> Full program - $2,880

QCE CREDITS
> 6 credits

This course arms you with well-rounded media skills in graphic design, 2D animation, 3D modelling, audio, video and web design. This practical course is a great way to kick start your studies in the media, web or design industry.

PATHWAY OPTIONS
Certificate III in Media (Multimedia)
Diploma of Screen and Media
Diploma of Graphic Design

CAREER OUTCOMES
Archival media technician, camera/lighting
Visual effects artist, 3D animator, compositor, concept artist, motion graphic artist, 3D modeller/ environment artist
Graphic designer, advertising, publishing, design and promotion.

UNIVERSITY PATHWAYS
- Bachelor of Games and Interactive Design - TAFE Queensland/University of Canberra
- Bachelor of Graphic Design - TAFE Queensland/University of Canberra
- Bachelor of Games and Interactive Design - Queensland University of Technology
- Bachelor of Creative Arts - University of Southern Queensland
- Bachelor of Fine Arts (Film, TV and New Media Production) - Queensland University of Technology
- Bachelor of Fine Arts - Griffith University
- Bachelor of Multimedia - Griffith University
- Bachelor of Multimedia - Queensland University of Technology

This training package is under review. Check the website for the most up to date information.
CERTIFICATE III IN MEDIA
FILM AND TELEVISION
COURSE CODE: CUA31015

COURSE UNITS
- BSBCRT301: Develop and extend critical thinking skills
- CUAASD201: Develop drawing skills to communicate ideas
- CUAWRT302: Write simple stories
- CUA CAM302: FRig camera infrastructure
- CUA CAM301: Shoot material for screen productions
- BSB WHS201: Contribute to health and safety of self and others
- CUA IND301: Work effectively in the Creative Arts industry
- CUA LGT201: Develop basic lighting skills and knowledge
- CUA POS201: Perform basic vision and sound editing
- CUA SOU301: Prepare audio assets
- CUA DIG301: Prepare video assets

DELIVERY
- Face to face, one day per week

CAMPUS
- Mt Gravatt

DURATION
- 3 semesters

FEES
- Semester 1 - $960
- Semester 2 - $960
- Semester 3 - $960
- Full program - $2,880

QCE CREDITS
- 6 credits

This media course introduces you to the exciting world of film and television production. Learn the theory and practical skills required to bring your stories to life. Subjects include writing content, camera rigging, shooting film, lighting set-up, vision, sound recording, editing and organising content for broadcast or publication.

PATHWAY OPTIONS
- Certificate III in Media (Film and TV)
- Diploma of Screen and Media (Film and TV)
- Diploma of Graphic Design

CAREER OUTCOMES
- Camera operator (film, television or video), sound technician, production assistant (film, television, radio or stage), archival media technician camera/lighting.
- Film and video editor, lighting operator, camera operator (film, television or video)
- Graphic designer, advertising, publishing, design and promotion.

UNIVERSITY PATHWAYS
- Bachelor of Media Arts and Production - TAFE Queensland/University of Canberra
- Bachelor of Creative Arts - University of Southern Queensland
- Bachelor of Creative Industries (Film, TV and Screen) - Queensland University of Technology
- Bachelor of Fine Arts (Film, TV and New Media Production) - Queensland University of Technology
- Bachelor of Multimedia - Queensland University of Technology

This training package is under review. Check the website for the most up to date information.
CERTIFICATE III IN DESIGN FUNDAMENTALS
GRAPHICS

COURSE CODE: CUA30715

COURSE UNITS

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBDES301</td>
<td>Explore the use of colour</td>
</tr>
<tr>
<td>BSBDES303</td>
<td>Explore and apply the creative design process to 3D forms</td>
</tr>
<tr>
<td>CUAPH302</td>
<td>Capture photographic images,</td>
</tr>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>BSBDES302</td>
<td>Explore and apply the creative design process to 2D forms,</td>
</tr>
<tr>
<td>BSBDES201</td>
<td>Follow a design process ,</td>
</tr>
<tr>
<td>CUADIG303</td>
<td>Produce and prepare photo images</td>
</tr>
<tr>
<td>CUAPH303</td>
<td>Produce photo images to work -print and file stage</td>
</tr>
<tr>
<td>ICPPR224</td>
<td>Produce pages using a page layout application</td>
</tr>
<tr>
<td>CUADIG405</td>
<td>Produce innovative digital images</td>
</tr>
<tr>
<td>CUADIG301</td>
<td>Produce drawings to communicate ideas</td>
</tr>
<tr>
<td>BSBDES304</td>
<td>Source and apply design industry knowledge</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Bracken Ridge, South Bank

DURATION
> 3 semesters

FEES
> Semester 1 - $960
> Semester 2 - $960
> Semester 3 - $960
> Full program - $2,880

QCE CREDITS
> 8 credits

PATHWAY OPTIONS

Certificate III in Design Fundamentals (Graphics) ➔ Junior graphic designer, web designer, multimedia content designer, digital media specialist and illustrator

Diploma of Graphic Design ➔ Graphic designer, web designer, advertising, publishing, design and promotion

CAREER OUTCOMES

The Certificate III in Design Fundamentals course will introduce you to the creative world of graphic design, digital arts and illustration. You will learn design language, practical design knowledge and skills, free-hand drawing, colour theory, 2D and 3D graphic and visual communication, concept development, image manipulation and graphic software applications. Completing this course allows you entry into Certificate IV in Design and Diploma of Graphic Design.

UNIVERSITY PATHWAYS

Bachelor of Design - TAFE Queensland/University of Canberra
Bachelor of Graphic Design - TAFE Queensland/University of Canberra
Bachelor of Design - Griffith University
Bachelor of Design (Honours) (Interactive and Visual Design) - Queensland University of Technology
Bachelor of Digital Media - Griffith University
Bachelor of Communication Design - Billy Blue College of Design
Bachelor of Creative Industries - Queensland University of Technology
Bachelor of Information Technology - Queensland University of Technology

This training package is under review. Check the website for the most up to date information.
This course introduces you to the exciting world of photography, digital imaging enhancement and manipulation. You will learn photography terminology, practical use of 35mm, digital and video cameras as well as outdoor and studio capture, photo image manipulation and image presentation.
MY BIG BREAK WITH TAFE

“I was so excited to work on the set of a real feature film. I wouldn’t have received this opportunity if it hadn’t been for my teachers at TAFE Queensland Brisbane.”

Ryan Unicomb
Certificate III in Media, Certificate IV in Film and Television (Screen and Media), Diploma in Screen and Media, and Advanced Diploma in Screen and Media
MUSIC AND SOUND PRODUCTION
CERTIFICATE III IN MUSIC INDUSTRY
COURSE CODE: CUA30915

COURSE UNITS

<table>
<thead>
<tr>
<th>COURSE UNIT</th>
<th>UNIT TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health &amp; safety of self &amp; others</td>
</tr>
<tr>
<td>CUACMP301</td>
<td>Implement copyright arrangements</td>
</tr>
<tr>
<td>CUANID303</td>
<td>Work effectively in the music industry</td>
</tr>
<tr>
<td>CUAIND303</td>
<td>Apply knowledge of style and genre to music industry practice</td>
</tr>
<tr>
<td>CUAMCP301</td>
<td>Compose simple songs or musical pieces</td>
</tr>
<tr>
<td>CUAMCP303</td>
<td>Develop simple musical pieces using electronic media</td>
</tr>
<tr>
<td>CUAMPF203</td>
<td>Develop ensemble skills for playing or singing music</td>
</tr>
<tr>
<td>CUAMPF301</td>
<td>Develop technical skills in performance</td>
</tr>
<tr>
<td>CUAMPF302</td>
<td>Prepare for performances</td>
</tr>
<tr>
<td>CUAMLT302</td>
<td>Notate music</td>
</tr>
<tr>
<td>CUAMLT303</td>
<td>Develop &amp; apply aural perception skills</td>
</tr>
<tr>
<td>CUAMLT301</td>
<td>Develop ensemble skills for playing or singing music</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> South Bank

DURATION
> 2 semesters

FEES
> Semester 1 - $960
> Semester 2 - $960
> Full program - $1,920

QCE CREDITS
> 7 credits

PATHWAY OPTIONS

- Certificate III in Music
- Diploma of Music

CAREER OUTCOMES

- Musician, road crew member, performer at a local community level
- Music professional, musician (instrumental), sound engineer
- Sound technician, music professionals, audiovisual technician, music producer, sound engineer

UNIVERSITY PATHWAYS

- Bachelor of Contemporary Music Practice - TAFE Queensland/University of Canberra
- Bachelor of Music - Queensland University of Technology
- Bachelor of Creative Industries (Music) - Queensland University of Technology
- Bachelor of Creative Arts (Music) - University of Southern Queensland

Turn your biggest passion into a career in the music industry. You will receive training in practical musicianship and performance skills, and an introduction to a range of music technologies. Study music theory, musical styles and song writing and develop an understanding of the inner workings of the music industry. You will also gain invaluable copyright knowledge and work closely with the music business students in a variety of performance and other professional opportunities.

This training package is under review. Check the website for the most up to date information.
This nationally-accredited program will give you the skills you need to thrive in the music business world. You will learn theoretical and practical skills to work in the music industry, and gain hands-on experience assisting with the management of the student business, Urchin Entertainment. You will develop basic business skills and knowledge about copyright and contract information, music promotion, blogging, web maintenance, and event management.
CAREER IN THE SPOTLIGHT

“This was the biggest and most helpful stepping stone in my music career. My teachers were industry professionals and eagerly shared their knowledge with me. My success in music has been mind-blowing; I’ve performed at Stereosonic, Summerfielddayze and Creamfields festivals, and in nightclubs.”

Leigh Robke
Diploma of Music
SCIENCE AND ALLIED HEALTH
CERTIFICATE II IN HEALTH SUPPORT SERVICES

COURSE CODE: HLT21212

COURSE UNITS

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWOR203B</td>
<td>Work effectively with others</td>
</tr>
<tr>
<td>HLTHIR301C</td>
<td>Communicate and work effectively in health</td>
</tr>
<tr>
<td>HLTHIR301C</td>
<td>Comply with infection control policies and procedures</td>
</tr>
<tr>
<td>HLTWHS200A</td>
<td>Participate in WHS processes</td>
</tr>
<tr>
<td>HLTCSD201D</td>
<td>Maintain high standard of client service</td>
</tr>
<tr>
<td>HLTCSD203D</td>
<td>Prepare and maintain beds</td>
</tr>
<tr>
<td>HLTWHS204D</td>
<td>Follow safe manual handling practices</td>
</tr>
<tr>
<td>HLTCS208D</td>
<td>Transport clients</td>
</tr>
<tr>
<td>HLTHIR301B</td>
<td>Recognising healthy body systems in a healthcare context</td>
</tr>
<tr>
<td>HLTFSA11A</td>
<td>Apply first aid</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
</tr>
<tr>
<td>HLTHIR404D</td>
<td>Work effectively with Aboriginal and/or Torres Strait Islander People</td>
</tr>
</tbody>
</table>

DELIVERY

> Face to face, one day per week

CAMPUS

> Alexandra Hills, Caboolture, Loganlea, South Bank

DURATION

> 2 semesters

FEES

No cost to student or school. Fully government subsidised.

QCE CREDITS

> 4 credits

This qualification will provide you with the introductory technical skills and basic scientific knowledge for a career in a laboratory environment. Learn how to perform the essential functions of collecting, handling and transporting samples, and develop basic testing and laboratory skills. Gain skills complementary to the mining, pharmaceutical, biological and environmental science industries.
## CERTIFICATE II IN SAMPLING AND MEASUREMENT

**COURSE CODE:** MSL20109  

### COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSAENV272B</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>MSL912001A</td>
<td>Work within a laboratory/field workplace (induction)</td>
</tr>
<tr>
<td>MSL922001A</td>
<td>Record and present data</td>
</tr>
<tr>
<td>MSL943002A</td>
<td>Participate in laboratory/field workplace safety</td>
</tr>
<tr>
<td>MSL952001A</td>
<td>Collect routine site samples</td>
</tr>
<tr>
<td>MSL952002A</td>
<td>Handle and transport samples or equipment</td>
</tr>
<tr>
<td>MSL913002A</td>
<td>Plan and conduct laboratory/field work</td>
</tr>
<tr>
<td>MSL973001A</td>
<td>Perform basic tests</td>
</tr>
</tbody>
</table>

### DELIVERY

- Face to face, one day per week

### CAMPUS

- South Bank

### DURATION

- 1 semester

### FEES

- No cost to student or school. Fully government subsidised.

### QCE CREDITS

- 4 credits

This qualification will provide you with the introductory technical skills and basic scientific knowledge for a career in a laboratory environment. Learn how to perform the essential functions of collecting, handling and transporting samples, and develop basic testing and laboratory skills. Gain skills complementary to the mining, pharmaceutical, biological and environmental science industries.

**PATHWAY OPTIONS**

- **Certificate II in Sampling and Measurement**
- **Certificate III in Laboratory Skills**
- **Certificate III in Pathology**
- **Diploma of Laboratory Technology**

**CAREER OUTCOMES**

- Sampler, tester, production personnel, plant operator, production operator, field assistant, driver, sample courier
- Laboratory technician, Instrument operator
- Pathology specimen collector, pathology assistant
- Technical officer, laboratory technician, analyst

**UNIVERSITY PATHWAYS**

- Bachelor of Biomedical Science - University of Sunshine Coast
- Associate Degree in Medical Laboratory Science - University of Sunshine Coast
- Bachelor of Health (Biomedical Science) - University of Southern Queensland
- Bachelor of Health (Laboratory Medicine) - University of Southern Queensland

This training package is under review. Check the website for the most up to date information.
CERTIFICATE III IN HEALTH SERVICES ASSISTANCE*

COURSE CODE: HLT33115

COURSE UNITS

- CHCCOM005: Communicate and work in health or community services
- HLTINF001: Comply with infection control
- HLTWHS001: Participate in workplace health and safety
- BSBMED301: Interpret and apply medical terminology appropriately
- BSBWOR301: Organise personal work priorities and development
- CHCCCS010: Maintain a high standard of client service
- CHCCCS002: Assist with movement
- HLTAID003: Provide first aid
- CHCDNV001: Work with diverse people
- HLTAAP001: Recognise healthy body systems
- CHCCCS020: Respond effectively to behaviours of concern
- CHCCCS015: Provide individualised support
- CHCCCS026: Transport individuals
- CHCAGE001: Facilitate the empowerment of older people
- CHCDIS007: Facilitate the empowerment of people with a disability
- 00000: Vocational placement

PATHWAY OPTIONS

- Certificate III in Health Services Assistance
- Certificate III in Aged Care
- Diploma of Nursing (Enrolled/Division 2 Nursing)

CAREER OUTCOMES

- Ward support, assistant in nursing (AIN), patient service attendant, operating theatre technician, nursing support worker, nursing assistant, orderly, wardsperson, patient care assistant, patient support assistant
- Community care worker, carer, aide, residential care officer, personal support worker, aged care worker
- Enrolled nurse

UNIVERSITY PATHWAYS

- Bachelor of Nursing: Australian Catholic University
- Bachelor of Nursing: Griffith University
- Bachelor of Nursing: Queensland University of Technology
- Bachelor of Nursing Science: University of Sunshine Coast
- Bachelor of Nursing: University of Southern Queensland
- Bachelor of Midwifery: Australian Catholic University

This qualification will provide you with the introductory technical skills and basic scientific knowledge for a career in a laboratory environment. Learn how to perform the essential functions of collecting, handling and transporting samples, and develop basic testing and laboratory skills. Gain skills complementary to the mining, pharmaceutical, biological and environmental science industries.

*Class limit of 25 students
SPORTS AND RECREATION
CERTIFICATE II IN SPORT AND RECREATION

COURSE CODE: SIS20115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SISFFIT003</td>
<td>Instruct fitness programs</td>
</tr>
<tr>
<td>SISFFIT001</td>
<td>Provide fitness screening and fitness orientation</td>
</tr>
<tr>
<td>SISFFIT006</td>
<td>Conduct fitness appraisals</td>
</tr>
<tr>
<td>SISXEMR201A</td>
<td>Respond to emergency situations</td>
</tr>
<tr>
<td>HLTAIMD03</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>SISXCA006A</td>
<td>Facilitate a group</td>
</tr>
<tr>
<td>SISXIND211</td>
<td>Develop and update sport, fitness and recreation industry knowledge</td>
</tr>
<tr>
<td>SISXWHS101</td>
<td>Follow work health and safety policies</td>
</tr>
<tr>
<td>BSBWOR202A</td>
<td>Organise and complete daily work activities</td>
</tr>
<tr>
<td>SISXFAC001</td>
<td>Maintain equipment for activities</td>
</tr>
<tr>
<td>SISFFIT005</td>
<td>Provide healthy eating information</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Alexandra Hills, Bracken Ridge, South Bank

DURATION
> 2 semesters

FEES
No cost to student or school, Fully government subsidised.

QCE CREDITS
> 4 credits

Turn your passion for sport into a profession with the Certificate II in Sport and Recreation qualification. Topics covered include sport, fitness and recreation equipment for activities, fitness and recreation industry knowledge, undertaking client health assessment, first aid, and planning and delivering gym programs and group fitness sessions.

PATHWAY OPTIONS

Certificate II in Sport and Recreation

Certificate III in Fitness

CAREER OUTCOMES

Fitness instructor, gym instructor, sports and fitness workers

Community activities assistant, recreation assistant
CERTIFICATE III IN FITNESS
INCORPORATING CERTIFICATE II IN SPORT AND RECREATION

COURSE CODE: SIS30315 AND SIS20115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SISFFIT001</td>
<td>Provide health screening and fitness orientation</td>
</tr>
<tr>
<td>SISFFIT006</td>
<td>Conduct fitness appraisals</td>
</tr>
<tr>
<td>SISFFIT004</td>
<td>Incorporate anatomy and physiology principles into fitness programming</td>
</tr>
<tr>
<td>SISFFIT002</td>
<td>Recognise and apply exercise considerations for specific populations</td>
</tr>
<tr>
<td>SISFFIT005</td>
<td>Provide healthy eating information</td>
</tr>
<tr>
<td>SISFFIT003</td>
<td>Instruct fitness programs</td>
</tr>
<tr>
<td>SISXCA006</td>
<td>Facilitate groups</td>
</tr>
<tr>
<td>SISXCC001</td>
<td>Provide quality service</td>
</tr>
<tr>
<td>SISXIND001</td>
<td>Work effectively in sport, fitness and recreation environments</td>
</tr>
<tr>
<td>SISXIND211</td>
<td>Develop and update sport, fitness and recreation industry knowledge</td>
</tr>
<tr>
<td>BSBWOR202A</td>
<td>Organise and complete daily work activities</td>
</tr>
<tr>
<td>SISXEMR201A</td>
<td>Respond to emergency situations</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>SISFFIT014</td>
<td>Instruct exercise to older clients</td>
</tr>
<tr>
<td>BSBRSK401</td>
<td>Identify risk and apply risk management processes</td>
</tr>
<tr>
<td>SISXFAC001</td>
<td>Maintain equipment for activities</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>SISXCA033A</td>
<td>Plan and conduct sport and recreation sessions</td>
</tr>
<tr>
<td>SISXSCO101</td>
<td>Develop and update knowledge of coaching practices</td>
</tr>
<tr>
<td>SISXWHS101</td>
<td>Follow work health and safety policies</td>
</tr>
</tbody>
</table>

DELIVERY
> Face to face, one day per week

CAMPUS
> Alexandra Hills, Bracken Ridge, South Bank

DURATION
> 3 semesters

FEES
> Semester 1 - $250
> Semester 2 - $250
> Semester 3 - $250
> Full program - $750

QCE CREDITS
> 12 credits

Turn your passion for fitness into a profession with this dual qualification. Get the technical skills and knowledge required to succeed, with subjects including anatomy and physiology, client screening and fitness assessment, basic first aid, exercise programming and nutrition, and equipment maintenance and risk analysis.

PATHWAY OPTIONS

- Certificate II in Sport and Recreation
- Certificate III in Fitness
- Certificate IV in Fitness
- Diploma of Sports Development (incorporating Certificate IV in Sport Development)

CAREER OUTCOMES

- Fitness instructor, gym instructor, sports and fitness workers
- Personal trainer
- Sports coach/trainer, sports official

UNIVERSITY PATHWAYS

- Bachelor of Education – (Early Childhood, Special Education, Secondary Education, Technical and Vocational Education, Primary) – University of Southern Queensland
- Bachelor of Exercise Science – Griffith University
- Bachelor of Education (Secondary) – Health and Physical Education Queensland University of Technology
- Bachelor of Business (Sports Management) – Griffith University
- Bachelor of Exercise and Health Science – Australian Catholic University

This training package is under review. Check the website for the most up to date information.
This introductory course to the sport and recreation industry provides practical learning on the requirements to work effectively in recreation facilities or centres. It gives students fun, experiential opportunities to learn about the sports industry and conveys a platform for a career in sport. The coaching focus for this course allows students to develop the knowledge and skills to lead sporting activities to promote participation and engagement.
This introductory course to the sport and recreation industry provides practical learning on the requirements to work effectively in recreation facilities or centres. It gives students fun, experiential opportunities to learn about the sports industry and conveys a platform for a career in sport. The focus on Rugby League will mean students get to apply their coaching knowledge to this exciting sport. Students will also learn rugby league strategy, tactics and skills.
# Certificate II in Sport & Recreation / Certificate III in Sport & Recreation (Sport Management)

**Course Code:** SIS20115 / SIS30115

## Course Units

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS303</td>
<td>Participate in WHS hazard identification, risk assessment and risk control</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>SISXIND001</td>
<td>Work effectively in sport, fitness and recreation environments</td>
</tr>
<tr>
<td>SISXIND002</td>
<td>Maintain sport, fitness and recreation industry knowledge</td>
</tr>
<tr>
<td>SISXCAI002</td>
<td>Assist with activity sessions</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>BSBWOR202</td>
<td>Organise and complete daily work activities</td>
</tr>
<tr>
<td>SISXCAI003</td>
<td>Conduct non-instructional sport, fitness or recreation sessions</td>
</tr>
<tr>
<td>SISXCAI004</td>
<td>Plan and conduct programs</td>
</tr>
<tr>
<td>SISXIND006</td>
<td>Conduct sport, fitness or recreation events</td>
</tr>
<tr>
<td>SISXMT001</td>
<td>Develop and maintain stakeholder relationships</td>
</tr>
<tr>
<td>SISXFAC002</td>
<td>Maintain sport, fitness and recreation facilities</td>
</tr>
<tr>
<td>BSBSUS201</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>SISXCCS001</td>
<td>Provide quality service</td>
</tr>
<tr>
<td>ICTWEB201</td>
<td>Use social media tools for collaboration and engagement</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>SISXEMR001</td>
<td>Respond to emergency situations</td>
</tr>
</tbody>
</table>

## Delivery
- Face to face, one day per week

## Campus
> South Bank

## Duration
> 3 semesters

## Fees
- Semester 1 - $250
- Semester 2 - $250
- Semester 3 - $250
- Full program - $750

## QCE Credits
> 11 credits

This introductory course to the sport and recreation industry provides practical learning on the requirements to work effectively in recreation facilities or centres. It gives students fun, experiential opportunities to learn about the sports industry and conveys a platform for a career in sport. The focus on Sport Event Management will enable students to get an good understanding of the requirements needed to run small to medium sports events. The organisation that goes into successful events will be explored and students will get the opportunity to run events during their course giving them practical experience.

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*Applicable to students who have completed the Diploma of Events / Diploma of Sport and Recreation Management.

This training package is under review. Check the website for the most up to date information.

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*Certification II in Sport and Recreation and Certificate III in Fitness (Sports Management) can lead to a Diploma of Sport and Recreation Management. Events coordinator, program coordinator, facilities manager, recreation and sport development officer can lead to a Bachelor of Business (Sports Management) – Griffith University.*
TOURISM AND EVENTS
If you have a passion for travel and adventure, the Certificate II in Tourism is the first step towards a rewarding and fun career. Learn how to interact with people from all over the world as well as how to access, interpret and deliver information about events, activities, travel destinations and products. This qualification can lead to work at a visitor information centre, tourism business, or any attraction, cultural or heritage location.
**CERTIFICATE III IN EVENTS**
**INTEGRATING CERTIFICATE II IN TOURISM**

**COURSE CODE: SIT30612 AND SIT20112**

**COURSE UNITS**
- SITTIND201: Source and use information on the tourism and travel industry
- SITXCCS202: Interact with customers
- SITXCOM201: Show social and cultural sensitivity
- SITXWHS101: Participate in safe work practices
- SITXCOM202: Provide a briefing or scripted commentary
- SITXCCS201: Provide visitor information
- SITTTSLS202: Access and interpret product information
- BSBITU201A: Produce simple word processed documents
- SITGDDE304: Prepare and present tour commentaries or activities
- BSBWOR203B: Work effectively with others
- BSBCCMM401A: Make a presentation
- SITXCCS303: Provide service to customers
- SITXEVTS01: Access information on event operations
- SITTTSLS303: Sell tourism products and services
- SITTTSLS302: Provide advice on Australian destinations
- SITTTSLS306: Book supplier services
- SITTTSLS304: Prepare quotations
- SITXCOM301: Address protocol requirements
- SITXEVTS04: Provide event staging support
- CUEPRP02B: Research, obtain and prepare props

**PATHWAY OPTIONS**
- **Certificate III in Events** (incorporating Certificate II in Tourism)
- **Diploma of Events**
- **Diploma of Hospitality**
- **Diploma of Travel and Tourism** (incorporating Certificate III in Travel)

**CAREER OUTCOMES**
- **Tour guide**, **tourism bureau officer**, **tourism information officer**, **events coordinator**, **events and special events assistant**
- **Event or conference manager**, **event coordinator**
- **Hotel manager/assistant manager**, **food and beverage supervisor**, **front office supervisor**
- **Travel consultant**, **travel and tour advisor**, **travel information officer**

**UNIVERSITY PATHWAYS**
- Bachelor of Event and Tourism Management
  TAFE Queensland/University of Canberra

For all pathway options, please refer to our Degree Pathways Guide.
“My love for photography emerged during the 2010 Commonwealth Games in Delhi where I won dual gold medals for Australia. One of my travel images won me the 2013 Queensland AIPP EPSON Student Photographer of the Year. I was thrilled to win this award again in 2014.”

Kyle Richardson
Diploma of Photo Imaging
AIPP Queensland Epson Professional Student Photographer of the year 2013 and 2014
CERTIFICATE III IN VISUAL ARTS

COURSE CODE: CUA31115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>CUAPPR301</td>
<td>Produce creative work</td>
</tr>
<tr>
<td>BSBCRT101</td>
<td>Apply critical thinking techniques</td>
</tr>
<tr>
<td>CUAACD301</td>
<td>Produce drawings to communicate ideas</td>
</tr>
<tr>
<td>CUADRA301</td>
<td>Produce drawings</td>
</tr>
<tr>
<td>BSBDSE303</td>
<td>Explore and apply the creative design process to 3D forms</td>
</tr>
<tr>
<td>CUAACD201</td>
<td>Develop drawing skills to communicate ideas</td>
</tr>
<tr>
<td>CUARES301</td>
<td>Apply knowledge of history and theory to own arts practice</td>
</tr>
<tr>
<td>BSBDSE302</td>
<td>Explore and apply the creative design process to 2D forms</td>
</tr>
<tr>
<td>CUAPPR302</td>
<td>Document the creative work process</td>
</tr>
<tr>
<td>BSBDSE301</td>
<td>Explore the use of colour</td>
</tr>
<tr>
<td>CUAPAI301</td>
<td>Produce Paintings</td>
</tr>
</tbody>
</table>

DELIVERY

> Face to face, one day per week

CAMPUS

> Bracken Ridge, Loganlea, South Bank

DURATION

> 2 semesters

FEES

> Semester 1 - $960
> Semester 2 - $960
> Full program - $1,920

QCE CREDITS

> 8 credits

PATHWAY OPTIONS

Certificate III in Visual Arts

Diploma of Visual Arts

CAREER OUTCOMES

Visual arts and crafts professionals, painter (visual arts), arts and media professionals, sculptor.

Artist, self-employment in the arts and craft industry.

UNIVERSITY PATHWAYS

- Bachelor of Visual Arts - TAFE Queensland/University of Canberra
- Bachelor of Fine Art - Griffith University
- Bachelor of Fine Arts (Visual Arts) - Queensland University of Technology
- Bachelor of Creative Arts - University of Southern Queensland

Our Certificate III in Visual Arts will help you turn your creativity into a career in the exciting field of visual arts. You will develop practical skills in painting, drawing, printmaking and digital imaging. From building an impressive portfolio of work to opening up opportunities for further study, this is the perfect qualification to display your talents.
# 2017 Programs by Training Centre

## Acacia Ridge

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**2017 PROGRAMS BY TRAINING CENTRE**

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<td>MSA20208</td>
<td>Certificate II in Manufacturing Technology (Fashion Production)</td>
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<td>MTM20411</td>
<td>Certificate II in Meat Processing (Food Services)</td>
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<td>LMT20807</td>
<td>Certificate II in Millinery (Fashion Accessories and Hat Making)</td>
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<tr>
<td>SIS30315 / SIS20313</td>
<td>Certificate II in Sport and Recreation / Certificate III in Sport and Recreation (Coaching)</td>
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<tr>
<td>MSL20109</td>
<td>Certificate II in Sampling and Measurement</td>
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### 2017 Programs by Training Centre

**SOUTH BANK**

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<tr>
<th>CODE</th>
<th>Program Name</th>
<th>QCE Credits</th>
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<tr>
<td>SIS20313</td>
<td>Certificate II in Sport and Recreation</td>
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<tr>
<td>ICT20113</td>
<td>Certificate II in Telecommunications Technology (Networking)</td>
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<td>SIT20112</td>
<td>Certificate II in Tourism</td>
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<td>FNS30315</td>
<td>Certificate III in Accounts Administration</td>
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<td>LMT31407</td>
<td>Certificate III in Applied Fashion Design and Technology</td>
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<tr>
<td>SHB30215</td>
<td>Certificate III in Make Up</td>
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<td>SHB30115</td>
<td>Certificate III in Beauty Services</td>
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<td>BSB30115 / SIT20112</td>
<td>Certificate III in Business (incorporating Certificate II in Tourism)</td>
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<td>Certificate III in Design Fundamentals (Graphics)</td>
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<td>Certificate III in Design Fundamentals (Photo Imaging)</td>
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</table>
SET UP FOR THE REAL WORLD

“Being a school-based apprentice is great. Going out one day per week really breaks up the school week and it helps to make my schooling more relevant to the real world. I’ve encouraged lots of my friends to do school-based apprenticeships too and a number of them have taken up the opportunity to start their careers, while still at school.”

Kade Luck
Certificate III in Carpentry