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HELLO THERE, OUR DREAM IS TO HELP YOU **MAKE GREAT HAPPEN**



Industry endorsed



Student satisfaction

OVERVIEW

Foundation Skills – Skilling Queenslanders for Work

This program is delivered in partnership with Skilling Queenslanders for Work providers. The qualification is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

LOCATION/S

DURATION

Part time: 4-8 weeks, negotiated / 2-4 days depending on the number of weeks delivery

COURSE DETAILS

Key dates

| LOCATION | START DATE | WORKLOAD |
|----------|------------|--|
| Off-site | Any time | Part time / 2-4 days depending on the number of weeks delivery |

Entry requirements

There are no entry requirements however TAFE Queensland Brisbane has the following [...more online](#)

Resources required

No specific resources are required to successfully complete this course. It is recommended that students have access to [...more online](#)

COSTS

No cost to the student.

For more information visit:

tafebrisbane.edu.au/study-with-us/enrolment-fees/course-fees

[...more online](#)

OUTCOMES

Outcome

FSK20113 Certificate II in Skills for Work and Vocational Pathways

Further employability skills include:

- A pathway to employment or vocational training
- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3
- Entry level digital literacy and employability skills
- A vocational training and employment plan.

Units

The successful achievement of this qualification requires you to complete all core and 6 elective units. Upon successful completion of all 14 units you will receive a Certificate II in Skills for Work and Vocational Pathways.

| | | |
|-----------------|--|------|
| FSKDIG03 | Use digital technology for routine workplace tasks | Core |
|-----------------|--|------|

ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Apply now

Are you ready to enrol? Wonderful! Read the [student rules](#) and [refund policy](#).

Contact us and make great happen!

Make your future happen

Connect with TAFE on Facebook

UNITS

| | | |
|-------------------|--|----------|
| FSKLRG09 | Use strategies to respond to routine workplace problems | Core |
| FSKLRG11 | Use routine strategies for work-related learning | Core |
| FSKNUM14 | Calculate with whole numbers and familiar fractions, decimals and percentages for work | Core |
| FSKNUM15 | Estimate, measure and calculate with routine metric measurements for work | Core |
| FSKOCM07 | Interact effectively with others at work | Core |
| FSKRDG10 | Read and respond to routine workplace information | Core |
| FSKWTG09 | Write routine workplace texts | Core |
| BSBWOR203B | Work effectively with others | Elective |
| BSBWOR202A | Organise and complete daily work activities | Elective |
| BSBCMM201A | Communicate in the workplace | Elective |
| BSBIND201A | Work effectively in a business environment | Elective |
| BSBCMM101A | Apply basic communication skills | Elective |
| BSBITU201A | Produce simple word processed documents | Elective |

Disclaimer

Not all electives available at all campuses