

Care Arrangements Application for International Students under the Age of 18

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International students under 18 years: welfare arrangements

Instructions for completion

Australian Migration Regulations require that an international student under the age of 18 must reside in Australia in one of the following circumstances:

- (A) with a parent/or a legal custodian of the international student, or with a relative over 21 years of age who is nominated by a parent/or a legal custodian of the international student
- (B) in Homestay accommodation provided by a TAFE Queensland Brisbane approved provider

OPTION A:

If you choose (A): to reside with a parent/or a legal custodian of the international student, or with a relative *over 21 years of age who is nominated by a parent/or legal custodian, here is what you must do:

- 1) **Submit to TAFE Queensland Brisbane** - a welfare arrangements application form for international students under the age of 18; (the application form is on [page 3](#) of this document, please complete [Section A](#). This should be signed and returned to TAFE Queensland Brisbane when the student accepts their offer).
- 2) **Submit to TAFE Queensland Brisbane** - the parent/or legal custodian or relative over 21 years of age, must provide a copy of photo identification when returning the application form
- 3) **Submit to Department of Immigration and Border Protection (DIBP)** -
 - a. An Application for a Student Guardian visa. DIBP require the parent/legal custodian or relative over 21 years of age assuming welfare arrangements for the student - to hold a Student Guardian Visa.
 - b. A Nomination of a student guardian form nominating the parent/or legal custodian or relative over 21 years of age as the student guardian.
 - c.

DIBP forms are available from the following link: <http://www.immi.gov.au/allforms/> and may also be submitted to the Australian Embassy in the student's home country.

Important Information

* This relative must have one of the following relationships with the international student:

- ✓ brother/sister
- ✓ step brother/step sister
- ✓ grandparent
- ✓ step parent/step grandparent
- ✓ niece/nephew
- ✓ step niece/step nephew
- ✓ aunt/uncle
- ✓ step aunt/step uncle
- ✓ spouse (married or de facto)

OPTION B:

If you choose (B): to reside in approved Homestay accommodation. TAFE Queensland Brisbane will provide you with the contact details of the TAFE Queensland Brisbane registered Homestay Providers. The Homestay Provider is responsible for matching students with suitable Homestay families. Here is what do you must do:

- 1) **Submit to TAFE Queensland Brisbane** - a welfare arrangements application form for international students under the age of 18; (the application form is on [page 3](#) of this document, please complete [Section B](#). This should be signed and returned to TAFE Queensland Brisbane when the student accepts their offer).
- 2) **Submit to TAFE Queensland Brisbane** - the parent/or legal custodian must provide a copy of photo identification when returning the application form.
- 3) **Contact a Homestay Provider** - student/parent/agent must contact one of the registered Homestay Providers to find a Homestay family.
- 4) **Submit an application and make payment to the Homestay Provider** - you will need to submit an application form and make payment directly to your chosen Homestay Provider to secure a place.

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When a Homestay family has been confirmed, TAFE Queensland Brisbane will give a signed statement (Confirmation of Appropriate Accommodation and Welfare Arrangements) to DIBP certifying that appropriate arrangements have been made

IMPORTANT: If the international student is intending to change accommodation for any reason, either before or after arrival in Australia, the international student must first seek written approval from TAFE Queensland Brisbane through the International Student Support Officer (ISSO):

Phone: 07 3244 5633

Email: Intss.Brisbane@tafe.qld.edu.au

IMPORTANT: Failure to do so may result in the international student's visa being cancelled.

The International Student under the Age of 18 procedures associated with this form are located on the TAFE Queensland Brisbane website: <http://tafebrisbane.edu.au/>

Privacy Disclaimer

TAFE Queensland Brisbane is collecting the information on this form in accordance with the Education Services for Overseas Students (ESOS) Act for care arrangements for International students under the age of 18. Only authorised TAFE Queensland Brisbane and TAFE Queensland officers will have access to this information. Your personal information will not be disclosed to any third party without your consent, unless authorised or required by law.

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Application Form

This form is to be completed by the Parents or Legal Custodian of any international student who will be under the age of 18 years at the time of accepting the letter of offer.

Please complete either [Section A](#) OR [Section B](#)

IMPORTANT: You must first seek approval from TAFE Queensland Brisbane if you wish to change accommodation. If you change accommodation WITHOUT TAFE Queensland Brisbane approval, your visa may be cancelled.

Students Name: **Date of birth:**

Estimated arrival date in Australia (at least 7 days prior to start of program):

SECTION A

(to be completed when the parents have made welfare arrangements with a relative)

I, being a parent/legal custodian of the child named, have made arrangements for my child's accommodation, welfare and support needs while she/he is studying in Australia.

The nominated relative who will be responsible for my child until she/he reaches 18 years is as follows:

Name of relative **Date of birth:**
(must be over 21yrs)

Address of relative (where the child will be living in Australia)

Daytime telephone **Mobile:**

Email

Relationship of nominated relative to student
(see above *)

Signed by parent: **Date:**

Signed by nominated relative: **Date:**

SECTION B

(to be completed when parents have arranged Homestay with TAFE Queensland Brisbane Approved Provider)

I, being a parent/legal custodian of the child named, have made arrangements for my child's accommodation, welfare and support needs while she/he is studying in Australia.

This **has been** or **will be** (please circle) arranged through an approved TAFE Queensland Brisbane Homestay Provider. I will provide full financial support for my child while she/he is staying with the nominated Homestay family. I acknowledge that my child will be reported to the Department of Immigration and Border Protection (DIBP) if they change address without gaining prior permission from TAFE Queensland Brisbane.

Signed by parent: **Date:**

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PARENT/LEGAL GUARDIAN INFORMATION

Parent/Legal Guardian

Family Name:	<input type="text"/>	Given Names:	<input type="text"/>
Home address:	<input type="text"/>		
Home phone:	<input type="text"/>	Mobile phone:	<input type="text"/>
Email:	<input type="text"/>		

Parent/Legal Guardian

Family Name:	<input type="text"/>	Given Names:	<input type="text"/>
Home address:	<input type="text"/>		
Home phone:	<input type="text"/>	Mobile phone:	<input type="text"/>
Email:	<input type="text"/>		

STUDENT DECLARATION

I declare that information provided in this form is true and correct. If TAFE Queensland Brisbane is accepting responsibility for my welfare until I turn 18 years of age (Section B above selected) I understand that until turn 18 years of age:

- I will meet with my International Student Support Officer in the first week after my arrival in Australia and on regular bases when it's requested by International Student Support Officer.
- I will meet with my International Student Support Officer at the end of the semester to discuss my academic progress.
- I will update my contact details (including mobile number and email address) within 7 days of a change.
- I will only be living in a TAFE Queensland Brisbane approved Homestay and I will not move from that homestay without first getting approval from my International Student Support Officer/TAFE Queensland Brisbane.
- I will follow rules including curfew time provided by my homestay family.
- I will seek prior permission to travel or be absent from approved welfare arrangement (i.e. Homestay) by submitting my parent's permission and application form (QF269 Application to travel or be absent from approved care arrangements).
- I give permission for TAFE Queensland Brisbane to contact my parents/legal guardian should there be any matter of concern.
- I give permission for TAFE Queensland Brisbane to release all information pertaining to my enrolment (including academic records), attendance and account details to my parent/nominated relative who I reside with. [Option B]

I will abide by the above conditions until reach 18 years of age or I may have my student enrolment and visa cancelled

Student Signature:	<input type="text"/>	Date:	<input type="text"/>
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PARENT/LEGAL GUARDIAN DECLARATION

I declare that information provided in this form is true and correct. I understand that if I have selected Section B above, I am asking TAFE Queensland Brisbane to accept responsibility for my child's welfare until she/he turns 18 years of age. I understand and agree that if my child does not comply with the conditions set out in the Student Declaration section, I understand that my child's enrolment and visa may be cancelled and I will take full responsibility for any costs incurred for my child to return home.

Parent/Guardian Signature:	<input type="text"/>	Date:	<input type="text"/>
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Please complete and return this form with a copy of photo identification to:

Scan and Email: IntAdmin.brisbane@tafe.qld.edu.au
In Person: TAFE Queensland Brisbane,
International Business
Student Services Centre, 66 Ernest Street, Level 1, C Block